

**Trinity United Church, Brandon**  
**“To Grow in Faith, Fellowship, and Service through Christ Jesus.”**

**Official Board Meeting**  
Tuesday March 9th, 2021 @ 7:00pm

**AGENDA**

- 1) Welcome - Jason
- 2) Covenant of Leadership and Prayer - Jason
- 3) Approval of Agenda as presented (amended)
- 4) Approval of Minutes February 9<sup>th</sup>, 2021
- 5) Correspondence
- 6) Finance report – Reg
- 7) Ministers report – Doug
- 8) Committee updates:
  1. CE Report
- 9) Additions to Agenda:
  1. Code Level and the Church
- 10) Covenant of Leadership and closing prayer - Jason

**Next Board Meeting – Tuesday April 13th, 2021 @ 7:00pm**

Trinity United Church Official Board Minutes March 9, 2021

**Mission: To Grow in Faith, Fellowship and Service with Christ Jesus**

**Present:** Jason Splett (Chair), Rev. Doug Neufeld, Reg. Atkinson, Miranda Edwards, Darlynn Smith, Connie Haigh, Gloria and Murray McMillan, Al Friesen, Alan Silvius, Dave and Irene Thompson, Alison Murray, Lois Riley and Shirley Kernaghan (Secretary).

**01.** Jason called the meeting to order at 7:05 pm. Jason thanked us for joining our ZOOM Meeting and welcomed us to our third meeting in 2021.

**02.** Jason read the Covenant of Leadership and led us in prayer.

**03. Motion #1. Dave Thompson made the motion that we accept the Agenda as presented. Seconded by Alan Silvius. CARRIED**

**04. Motion #2. Lois Riley made the motion to approve the minutes of February 9<sup>th</sup>, 2021. Seconded by Irene Thompson. CARRIED**

**05.** There was no Correspondence.

**06. Finance Report-** Jason suggested we should start paying \$5000.00 monthly beginning in March 2021 towards our CEBA Loan. That will get it off our books in eight months.

Miranda asked "Do we pay \$5000.00 each month for 10 months?"

Rev. Doug explained that there are two loans-one for \$40,000.00 and one for \$20,000.00 for a total of \$60,000.00. We were forgiven \$10,000.00 on each of the loans. Therefore \$20,000.00 was forgiven (\$10,000.00 + \$10,000.00.)  $\$60,000.00 - \$20,000.00 = \$40,000.00$ . What we need to pay back is \$40,000.00. Therefore, if we pay \$5000.00 for the next eight months ( $\$5000.00 \times 8 = \$40,000.00$ ) the loan will be paid in full in October. Reg would like to see this done so everything is paid well in advance of December.

**Motion #3. Al Friesen made the motion for Trinity United Church to start paying \$5000.00 monthly beginning in March 2021 to the CEBA loan for the next eight months. Seconded by Dave Thompson. CARRIED**

Reg explained that Trinity has paid our assessment to the United Church for the entire year. We do owe Alexander United Church a portion of the non-budgeted wage subsidy received. The draft bottom line is a loss of \$3,199 verses a loss of \$2, 139 last year.

**Motion #4 Reg moved his report seconded by Dave Thompson. CARRIED**

**07. Minister's Report-** Reverend Doug informed us that the Covid has pushed the University of Saskatchewan into a huge deficit situation and they withdrew from leasing about 18000 square feet from Saint Andrews which is now sitting empty as well as some technical support. This has caused a problem for Saint Andrews College.

Reverend Doug has fallen behind on some Pastoral Care calls in our congregation due to being involved in helping Saint Andrews College. He apologized for not being available for Trinity United.

Reverend Doug has spent time this week catching up on Personal Care calls within our congregation. Reverend Doug apologized for neglecting Trinity's congregation in the past few days.

Reverend Doug hasn't had time to plan things of interest for the children in our congregation but hopefully will do things with them during Lent.

We had a great worship meeting trying to add some variety in our worship during Lent. Reverend Doug appreciates the people who volunteer to help with different things to make worship meaningful for everyone.

Alexander Church is thinking about closing but not immediately. They don't have the energy to do the kind of things to keep Alexander alive nor do they have people to help with a fundraiser. This caught Rev. Doug by surprise.

Their commitment in the agreement with Trinity is almost \$7000.00 which will come to Trinity if they close their church and come worship with us. This may help us in the future.

Alexander Church is going to do a service once a month starting in April. This means that there will be one gathered service on the third Sunday of the each month. This will be done for three months April-May-June and then they will break for the summer.

Reverend Doug has a week vacation and he may use it when they move to their new location.

Reverend Doug has registered for a Continuing Education course May 17<sup>th</sup>-21<sup>st</sup>. He will be taking this week off to attend the course. He will attend another one in July.

Alan Silvius asked Reverend Doug to speak on the **AA Groups/Public Health orders**. Doug had a conversation with the Prairie Group leader, and she informed him that they

received information from Reg Helwer that they weren't limited to 15 attendees as they fall under Social Services rather than self-help groups. Gloria will confirm this information from Mr. Helwer's Office.

### **08. Committee Updates: CE Report**

Lois Riley informed us that renewal time is approaching for Broadview. There will be 8 issues a year instead of 10. The cost is \$25.00 a year. An e-mail was sent regarding Lent and an invitation to participate in the activities. Rev. Doug will try to have another ZOOM Meeting with the children/youth if time permits. We look forward to the possibility that Rev. Doug will do a Lenten Study in March.

There is no pressure on Reverend Doug to do these things before Easter. Some could be done after Easter.

### **09. Addition to Agenda:**

**Code Level and the Church-** We can gather up to 25% (40-50 people) as a congregation. We hope to keep moving in the right direction.

Alan Silvius suggested that when we do re-open for service in Trinity United Church we need to provide some assistance to Reverend Doug in terms of Office Administration such as answering phone calls etc.

Reverend Doug explained that the pews in the sanctuary are hindering the number of people we can have in our church. We could probably have more down stairs because we can move the chairs where we can't move the pews.

Jason announced that people over 80 can now get the vaccine.

Reverend Doug feels that our congregation is okay with what we are doing to keep people safe. When we are able to come to the church people will want to participate.

Rev. Doug suggested "Why don't we pick a date when everyone is vaccinated and let everyone know when we will open for service." September would hopefully be a good time to have church in the sanctuary. Darlyne would like us to do an outdoor service in the summer. Canada Day would be great to have outside. Miranda suggested having an outdoor service leading to re-opening would be appropriate. Dave suggested that September would be a good time to open.

Al Friesen suggested that we bring some ideas to the April meeting that we can do

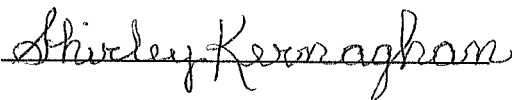
when we open Trinity for Worship.

Gloria could advertise when we are going to open for Church Services. We should have someone in the Office to answer phone calls about coming to church. We will have more information later.

**10. Covenant of Leadership and Closing Prayer:** Jason adjourned our meeting at 8:08pm. He thanked us for a great meeting. We certainly covered a lot of good ideas and hopefully will be able to bring more ideas to our meeting in April.

Jason recited our closing prayer.

  
\_\_\_\_\_  
(Chair of Trinity United Church Board)

  
\_\_\_\_\_  
(Secretary)

CE Report March 3, 2021

#### Broadview

Subscription renewal time is approaching. Broadview is changing its print frequency from 10 issues to 8 issues a year. This is a cost saving measure that they have undertaken as the publishing industry adapts to change. The rate will remain at \$25 per year. This information will be distributed initially in the Newsletter and then Lois will contact subscribers as needed.

#### Sunday School

An email was sent to the children and youth at Trinity with information regarding Lent and an invitation to participate in some of the activities listed in the email.

There is a possibility Rev. Doug will have another Zoom meeting with the children/youth.

#### Bible Study

We look forward to the possibility that Rev. Doug will do an abbreviated Lenten Study during March.

Respectfully submitted, Lois Riley Convenor

Reg's report  
for March 9  
2021

2021-02-28

Dear Trinity Board:

Referring to the draft Feb 2021 numbers only, ordinary donations are up \$500. Other regular total income (includes rent, fund raising, etc.) is down leaving a net decrease in ordinary income of \$838. Regular expenses are up \$2,116 despite M&P costs being \$2,936 lower than 2020. However, we have paid our assessment to the United Church for the entire year. Last year we had only paid the first quarter at this time. This increased comparative regular expenses \$4,763. Other revenues are up \$1,732 due to the non budgeted wage subsidy received. We do owe Alexander a portion of this which is not expensed yet. The draft bottom line is a loss of \$3,119 vs a loss of \$2,139 last year.

\* I am thinking that we should pay \$5,000 monthly beginning in March towards our CEBA Loan. That gets it off the books in 8 months and gives the government time to do whatever they have to do to clear off the forgivable portion (\$20,000) well ahead of our fiscal year.

I have not produced a report comparing the results to the budget. I have not made the budget entries into QuickBooks yet to produce the report properly. My job is much easier these days so I do not even have a good excuse. It is early in the year for a budget report to be very meaningful.

As usual, please email me with any questions or observations at any time.

Respectfully

Reg Atkinson - Treasurer

Reg's report for  
March 9, 2021

	28 Feb 21	29 Feb 20	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Chequing/Savings</b>				
1000 · Royal Bank				
1010 · General	159,800	60,601	99,200	163.7%
1020 · Memorial	4,523	1,308	3,215	245.8%
1030 · Benevolent	901	901	0	0.0%
1040 · Property Projects	6,025	1,022	5,003	489.5%
1071 · White Gift	786	786	0	0.0%
1075 · 55 Plus Club	800	312	488	156.7%
<b>Total 1000 · Royal Bank</b>	<b>172,836</b>	<b>64,930</b>	<b>107,906</b>	<b>166.2%</b>
1200 · Trinity U.C. Trust Fund				
1210 · Accumulated Interest	3,993	3,885	108	2.8%
1250 · Principal	10,628	10,628	0	0.0%
<b>Total 1200 · Trinity U.C. Trust Fund</b>	<b>14,620</b>	<b>14,513</b>	<b>108</b>	<b>0.7%</b>
<b>Total Chequing/Savings</b>	<b>187,456</b>	<b>79,442</b>	<b>108,013</b>	<b>136.0%</b>
<b>Accounts Receivable</b>				
1201 · Accounts Receivable	0	6,738	(6,738)	(100.0%)
<b>Total Accounts Receivable</b>	<b>0</b>	<b>6,738</b>	<b>(6,738)</b>	<b>(100.0%)</b>
<b>Other Current Assets</b>				
1092 · Petty Cash	100	100	0	0.0%
1099 · Term Deposit	40,000	40,000	0	0.0%
1400 · GST Rebate	81	346	(265)	(76.7%)
1405 · Equity - Westman Cable	1,107	1,066	41	3.9%
<b>Total Other Current Assets</b>	<b>41,288</b>	<b>41,512</b>	<b>(224)</b>	<b>(0.5%)</b>
<b>Total Current Assets</b>	<b>228,744</b>	<b>127,692</b>	<b>101,052</b>	<b>79.1%</b>
<b>Fixed Assets</b>				
1500 · Land	5,600	5,600	0	0.0%
1550 · Parking Lot	16,510	16,510	0	0.0%
1600 · Building	469,163	469,163	0	0.0%
1700 · Furniture & Equipment	74,871	74,871	0	0.0%
<b>Total Fixed Assets</b>	<b>566,144</b>	<b>566,144</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL ASSETS</b>	<b>794,888</b>	<b>693,836</b>	<b>101,052</b>	<b>14.6%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
2000 · Accounts Payable	1,165	791	375	47.4%
<b>Total Accounts Payable</b>	<b>1,165</b>	<b>791</b>	<b>375</b>	<b>47.4%</b>
<b>Credit Cards</b>				
2295 · Doug's visa	0	209	(209)	(100.0%)
<b>Total Credit Cards</b>	<b>0</b>	<b>209</b>	<b>(209)</b>	<b>(100.0%)</b>
<b>Other Current Liabilities</b>				
2300 · Bank Loan				
2301 · Foregivable Portion of Loan	(20,000)	0	(20,000)	(100.0%)
2300 · Bank Loan - Other	60,000	0	60,000	100.0%
<b>Total 2300 · Bank Loan</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>	<b>100.0%</b>
2400 · Damage Deposit	300	300	0	0.0%
<b>Total Other Current Liabilities</b>	<b>40,300</b>	<b>300</b>	<b>40,000</b>	<b>13,333.3%</b>
<b>Total Current Liabilities</b>	<b>41,465</b>	<b>1,300</b>	<b>40,165</b>	<b>3,089.9%</b>
<b>Total Liabilities</b>	<b>41,465</b>	<b>1,300</b>	<b>40,165</b>	<b>3,089.9%</b>
<b>Equity</b>				
3900 · Trinity United Church Equity	757,284	690,430	66,854	9.7%
Net Income	(3,861)	2,107	(5,968)	(283.3%)
<b>Total Equity</b>	<b>753,423</b>	<b>692,536</b>	<b>60,886</b>	<b>8.8%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>794,888</b>	<b>693,836</b>	<b>101,052</b>	<b>14.6%</b>