

**Trinity United Church, Brandon**  
**"To Grow in Faith, Fellowship, and Service through Christ Jesus."**

**Official Board Meeting**  
Tuesday May 11th, 2021 @ 7:00pm

**AGENDA**

- 1) Welcome - Jason
- 2) Covenant of Leadership and Prayer - Jason
- 3) Approval of Agenda as presented (amended)
- 4) Approval of Minutes April 13<sup>th</sup>, 2021
- 5) Correspondence
- 6) Finance report – Reg
- 7) Ministers report – Doug
- 8) Committee updates:
  - 1.
  - 2.
- 9) Additions to Agenda:
  1. Rental for RCCG
  - 2.
- 10) Covenant of Leadership and closing prayer - Jason

**Next Board Meeting – Tuesday June 8th, 2021 @ 7:00pm**

Trinity United Church Official Board Minutes May 11<sup>th</sup>, 2021

**Mission: To Grow in Faith, Fellowship and Service with Christ Jesus**

**Present:** Jason Splett(Chair), Rev. Doug Neufeld, Reg. Atkinson, Alan Silvius, Miranda Edwards, Darlynnne Smith, Connie Haigh, Gloria and Murray McMillan, Al Friesen, Alan Silvius, Dave and Irene Thompson, Alison Murray, Lois Riley and Shirley Kernaghan(Secretary).

**01.** Jason called the meeting to order at 7:04 pm. Jason thanked us for joining our ZOOM Meeting and welcomed us to our fifth meeting in 2021.

**02.** Jason recited the Covenant of Leadership and led us in prayer.

**03.** Miranda Edwards had a concern about the rental agreement that RCCG has, and it will be discussed in #9-1. **Motion 1. Darlynnne Smith made the motion that the agenda be approved as amended seconded by Alan Silvius. CARRIED**

**04. Motion 2. Lois Riley made the motion to approve the minutes of April 13th, 2021. Seconded by Gloria McMillan. CARRIED**

**05.** There was no Correspondence.

**06. Finance Report-** Reg explained that the percent in the fourth column should be 33 1/3% if we are in budget. We received \$1,893.00 Covid unbudgeted wage subsidy in April. We shared 10% of the Minister's reimbursement portion with Alexander. April 2021 revenue exceeds April 2020 revenue. Envelope revenue is down 85% year-to-date. Reg forwards M&S revenues at the end of the month. Reg will show how many contributors we have in 2021 versus how many we had in 2020. Al Friesen said that would be a good idea.

**Motion 3. Reg moved his report. Seconded by Irene Thompson. CARRIED.**

Further to this topic, Reg explained that we are in the black because of our oil wells—not because of operations. The memorial donations helped plus the subsidy we received. We have been paying on the \$5000.00 loan each month.

Jason wondered if we could qualify for the Bridge Grant. Reg said that it was not available because Trinity was shut down before this grant was available.

**Wage subsidy-** Gloria McMillan asked Reg if we would qualify and Reg said he didn't know but he will keep checking on it. Miranda Edwards wanted to know what is making our expenses increase? Reg explained that we are up to \$2100.00 in expenses- \$1023 was for repairs and maintenance, \$400.00 in wages and benefits for the month of April. Reg will check and get exact numbers. Al Friesen wondered if we could send out a reminder to people via newsletter, to keep up their giving during Covid time.

Darlynne Smith suggested that BA send out a note in the Trinity Newsletter stating that the money coming in is sliding. Some people do send cheques and envelopes and Darlynne Smith gives them to Reg, which is usually only every second Friday.

Reg will do another report that tells us the number of our contributors this year (2021) as opposed to last year (2020) before the Covid. Murray McMillan and Reg will get together to do a report on changes.

**07. Minister's Report-** Reverend Doug informed us that he has been directly involved and busy with our church people as well as the funeral homes. Worship has been going well and Rev. Doug has had positive responses to worship. Volunteers have been enthusiastic, and Rev. Doug hopes it will continue. It would be nice to have an outdoor service but with restrictions it may not take place. Bible Study went well in Lent. Pastoral Care has taken a lot of energy from Rev. Doug and helpers. The restrictions have made the situations more difficult for individuals as well as their families and this is where most of the energy has been going. Reverend Doug has spent time this week catching up on Personal Care calls within our congregation.

Alexander will not have church services in May nor in June. Elkhorn Church has closed their doors.

Rev. Doug will take the week of May 23<sup>rd</sup> for Con-Ed, the week of June 20<sup>th</sup> for Con-Ed and he is asking permission to carry over his last week of vacation to July for moving purposes as the family is moving close to River Heights. The courses that Rev. Doug will attend are done at home via ZOOM. Rev. Doug would like to use money from his Con-Ed budget to replace the desktop computer in his office.

**Replacing the Desktop Computer:** The desk top computer is Rev. Doug's personal one. Rev. Doug asked for \$1000.00 from Con-Ed Budget to buy a new desktop Computer. Rev. Doug informed us that it would probably cost \$1500.00 but he will pay the \$500.00.

**Motion 4. Darlynn Smith made the motion that Trinity United Church use the remainder of the Con-Ed budget to help Doug purchase a new Desktop Computer. The amount remaining is \$1374.00 (\$1474 budget - \$100 for a course Doug is signed up for). Reverend Doug will pay remainder of cost. Seconded by Dave Thompson. CARRIED.**

**Voting Results on Motion 4: 7 voted for the Motion and 5 voted Against the Motion.**

**Reverend Doug will be the personal owner of the new computer. It will be in the church, but it can also go home with Rev. Doug.**

In the past, Reverend Doug has purchased books with his own money. Rev. Doug assumes that what he has purchased will be his own.

Reverend Doug would like to take one week of his holidays in July instead of in June to move to their new home close to River Heights in Brandon.

**Motion 5. Gloria McMillan made the motion that Reverend Doug will be granted one week carryover from June to July, to move to their new home. Seconded by Al Friesen. CARRIED** Congratulations to Rev. Doug and his family.

Rev. Doug has more vacation time but has not decided when it will be. It could be four weeks in the summer and one week right after Christmas.

**08.** No Committee Updates

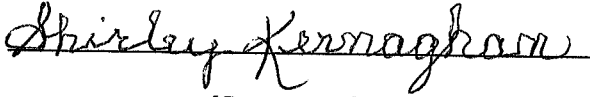
**09. Additions for Agenda: Rental for RCCG** Gloria McMillan informed us that RCCG is using Trinity United Church more often-Friday Night, Saturday Night and on Sunday. Therefore, the sanctuary is used three times a week. Reg Atkinson reported that RCCG had paid \$7200.00 in 2020. This will be discussed at our June 8<sup>th</sup> Meeting. If we do decide to change something with RCCG we can do it in July.

Worship Leaders can use the church sanctuary to record their service for Sunday. They can have six people involved. Check February minutes for further discussion **#10.1 Code Level and the Church.**

**10. Covenant of Leadership and Closing Prayer.** Jason recited our Closing Prayer and adjourned our meeting at 8:30pm.

**Next meeting will be held on Tuesday June 8<sup>th</sup>, 2021 @ 7:00pm via ZOOM.**

  
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(Chair of Trinity United Church Board)

  
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(Secretary)

2021-04-30 Treasurer Trinity Board Report

Dear Trinity Board:

I am attaching a Written Report, a Monthly Profit and Loss, a Year-to-Date Profit and Loss, a Balance Sheet as of April 30/2021, and a BUDGET report. Please do not hesitate to tell me if you think you have found something that should be adjusted.

The budget report shows our actual numbers (Column 1) up to April 30 or 1/3 of the year. The budgeted amount (Column 2) is the total approved budget for 12 months. Therefore, the percent in the 4<sup>th</sup> column should be 33 1/3% if we are on budget. The total of ordinary donations (Account 4000) shows 28% in column 4 and is therefore 5% below (33%-28%) our budget, after the 1/3<sup>rd</sup> of the year.

The monthly April P&L is now comparing a COVID Month for both 2020 and 2021. March 2020 was the last "normal" month in the operation of the church. We did receive another \$1,893 Covid unbudgeted wage subsidy in April. We share 10% of the Minister reimbursement portion with Alexander. The subsidy is calculated using the previous year's revenue compared to the current year's revenue. Now that both the current and the same month last are both COVID months I cannot believe we will get any further subsidies. In fact, April 2021 revenue exceeds April 2020 revenue.

Envelope revenue is down 85% YTD. There are only 3 people using envelopes this year. Please make your own observations regarding other amounts. I am only too happy to answer any questions that are not too tough.

The attached balance sheet is a snapshot as of April 30, 2021 and 2020. The April balance sheet shows a loss of \$2,238 as does the April Y-T-D P&L. This is the number that makes a balance sheet balance.

Being treasurer is not too difficult these days. I try to go to the church Tuesday mornings and make the weeks entries. I send in a payroll report to ADP around the 17<sup>th</sup> of the month and check the entries around the 22<sup>nd</sup>. Staff are paid through direct deposit on the 25<sup>th</sup>. I email them their payslips. The BA Committee have been depositing in the middle and at the end of the month. I have been forwarding M&S revenues at the end of the month electronically.

I try to make the board reports as informative and easy to follow as possible by adding notes that you might not see from the numbers.

Sincerely

Reg Atkinson - Treasurer - Cell 204-724-6646 email: a7268279@outlook.com

Trinity United Church  
Official Board  
May 8, 2021

Minister's Report

Worship:

- We're in a pretty good rhythm right now. We've had positive responses to the various resources I've been utilizing. Volunteers have been enthusiastic and I hope this doesn't change going into the summer.
- There's been some conversation about an outdoor service but this ongoing rollercoaster with restrictions has us hesitant about making any plans.

Christian Education:

- Bible Study went well in Lent but opportunities for anything before summer are becoming scarce. I may see if it's possible to make space for a single session study.

Pastoral Care:

- We've been so blessed to not have any (known) Covid instances in our church family but the hospital has been busy with our people as well as the funeral homes for other reasons. The restrictions have made these situations more difficult than usual for the individuals as well as their families and this is where the majority of our energy has been going.

Greater Church:

- St. Andrew's has been a far greater demand on my time than what it should.
- The Committee on Lay Ministry Support (CLMS) for Prairie to Pine continues to do work but the demand has decreased with most worship being virtual.
- Alexander chose not to have service last month and current restrictions have shut it down for this month. Not much going on there.
- FYI – Elkhorn has been completely shut down since Covid began.

Personal:

- I'm taking w/e May 23 for Con-Ed (Festival of Homiletics) *3 weeks every year \$300*
- I'm taking w/e June 20 for Con-Ed (SAC ReJunevation) *1 week in June \$100*
- I'm requesting permission to carry over my last week of vacation to July for moving purposes. I will likely take 3 more weeks this summer from my regular vacation schedule.
- I would like to use money from my Con-Ed budget to replace the desktop computer in my office.

May the Lord continue to guide us with God's power, love and grace.

Doug Neufeld

**CEWS Wage Subsidy**

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**From :** Reginald Atkinson <A7268279@outlook.com>

Tue, May 11, 2021 09:33 PM

**Subject :** CEWS Wage Subsidy

**To :** trinityucbdn@wcgwave.ca

Dear Board:

I have just successfully applied for the wage subsidy for the period ending May 8/ 2021. They are comparing 2021 with 2019 so they have gone back two years instead of one.

This has resulted in a rebate for Doug of \$1649.69 so this will cover the bonus he received tonight. We received a rebate for Jim and Holly of \$279.02.

I thought you might like to know.

Reg Atkinson  
Treasurer

Sent from Mail for Windows 10

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