

**Trinity United Church, Brandon**  
**“To Grow in Faith, Fellowship, and Service through Christ Jesus.”**

**Official Board Meeting**  
Tuesday October 12th, 2021 @ 7:00pm

**AGENDA**

- 1) Welcome - Jason
- 2) Covenant of Leadership and Prayer - Jason
- 3) Approval of Agenda as presented (amended)
- 4) Approval of Minutes September 14<sup>th</sup>, 2021
- 5) Correspondence
- 6) Finance report – Reg
- 7) Ministers report – Doug
- 8) Committee updates:
  - ✓ A) M & P Committee Update – Office Admin
  - B) Equity & Diversity Committee Update – Affirming Celebration
  - C) Property – Water/Bathroom Update
- 9) Additions to Agenda:
  - A) Gift Card Fundraiser Update
  - B) Re-opening of Trinity for in-person worship
  - C) Congregational Meeting – What is our plan?
  - D) BA Fall Stewardship Campaign - Update
  - E) Nominations for Board members
- 10) Covenant of Leadership and closing prayer - Jason

**Next Board Meeting – Tuesday November 9th, 2021 @ 7:00pm**

Trinity United Church Official Board Minutes October 12th, 2021

**Mission: To Grow in Faith, Fellowship and Service with Christ Jesus**

**Present:** Jason Splett(Chair), Rev. Doug Neufeld, Reg Atkinson, Alan Silvius, Miranda Edwards, Darlynn Smith, Gloria and Murray McMillan, Al Friesen, Dave and Irene Thompson, Alison Murray, Lois Riley and Shirley Kernaghan(Secretary)

**01.** Jason called the meeting to order at 7:03 pm. Jason thanked us for joining our ZOOM Meeting.

**02.** Jason recited the Covenant of Leadership and led us in prayer.

**03.** Alan Silvius asked to add Worship Committee updates under #8D. Darlynn Smith asked to add Pastoral Care Report under #8E.

**Motion 1. Alan Silvius made the motion to approve the Agenda as amended. Seconded by Gloria McMillan. CARRIED**

**04. Approval of Minutes September 14<sup>th</sup>, 2021:** Gloria informed us that Margaret Whetter's name was misspelled (Wetter).

**Motion 2. Darlynn Smith made the motion to accept the minutes as amended. Seconded by Al Friesen. CARRIED**

**05. Correspondence-** Reverend Doug spoke with Betty Eastcote from the Prairie Group. She expressed her gratitude about how Trinity benefited by gathering in a support group. Betty appreciated how Trinity made space available for people when needed.

**06. Finance Report-** Reg Atkinson informed us that Trinity owes \$5000.00 on our loan. It will be paid this month. Our Net Income of \$3700.00 is down from last year. Reg stated that we are better than our budget. He thinks we will break even. We have not heard in 2021 from 12 contributors who donated \$500 or more in 2020. Some of these normally contribute toward year end.

**Motion 3. Reg moved acceptance of his report. Seconded by Dave Thompson. CARRIED.**

**7. Minister's Report-** Rev. Doug informed us that he is having trouble with the church laptop. A new laptop costs \$800-\$1000. If it fails completely, Doug will need a

new laptop. The graphic card is not working well and the Mother Board cannot be repaired. Doug bought a piece from his son and it worked without a hitch. All is good and Rev. Doug is not asking the Trinity Board for more money at the moment. Doug will talk to the Trinity Board if it continues to act-up. Rev. Doug informed us that Christmas is the best time to purchase a new laptop but he will make it work for now. His son will help with this project.

**Motion 4. Gloria McMillan made a motion that Trinity United Church researches the purchase of a new laptop. Seconded by Miranda Edwards. CARRIED**

Reverend Doug is excited about Trinity having an appointment with a plumber on October 14<sup>th</sup>. If we get running water in our Church, we will be able to gather for worship.

Reverend Doug informed us that Pastor Gabriel likes to be in our church. However, they are late with giving money to Trinity for the use of the building. Reverend Doug will remind them as soon as possible.

Reverend Doug had a funeral on Friday and Saturday at Alexander. Forty people were in attendance.

#### **08. Committee Updates:**

**A) M & P Committee Update-** Gloria McMillan informed us that Eden Snider has been hired as Office Administrator. She is very familiar with Power Point and has worked with an accounting software program that will allow her to transition to Quick Books. She is excited to be joining the Trinity family and looks forward to meeting everyone. If all goes well, Eden's first day will be Monday October 18<sup>th</sup> (tentative).

**B) Equity and Diversity Committee Update - Affirming Celebration-** Al Friesen. The Congregational Meeting was great and very well attended. We do have to pay \$100.00 for our Membership Fee. This will cover the remainder for 2021 and 2022. They will bill us towards end of 2022 for 2023.

The Celebration will be held via ZOOM or in person if possible, on November 21<sup>st</sup>. Al suggested that we draw up a program and create a banner with a logo. More details will follow.

Al Friesen thanked Jason, Doug, Miranda, Barb, Darlynn and Tina for supporting and working with Equity and Diversity.

**Motion 5. Al Friesen made the motion that Trinity United Church plan to have a celebration on Sunday November 21<sup>st</sup>, 2021. Seconded by Alan Silvius. CARRIED**

**C) Property-Water/Bathroom Update-** Murray McMillan informed us about getting the plumbing and bathroom facilities repaired. GW will get the pump out on Tuesday morning. The pump is located below the Church foundation. A Port-a-Potty will be needed, and Murray will check on this. Murray informed us that the lawn mower does not work properly. When you shut it off, it won't start? Murray will check this out.

**D) Worship Committee-** Alan Silvius informed us that we must look at the new health regulations. We could bring in the choir to practise and record four or five songs and use the recorded music in our church building. We would need to be masked and Davis would be approached regarding his interest in leading the choir at these practices. Miranda will check with the choir and Davis as to their interest in supporting this initiative. We would like to be open for the Advent Season. Gloria mentioned we could use M&P money for some of the Music Director payment. We will discuss this further at another meeting. Knox United Church has had services in their church. Are people happy with what Knox is providing?

**E) Pastoral Care-** Judy Diswinka, Carolyn Heard, Irene Smith, Mabel Ramsay, Tina Ure and Darlyne are the Pastoral Care Committee. Carolyn keeps member/adherent Stats, Tina helps with stapling and west end delivery of Newsletter, Darlyne sends out acknowledgements for In Memory donations, we have a Baptism request again for Harper Faith Depner, the Historic Roll will be updated soon, and Irene and Judy are touching base with some folks.

**Deaths at Trinity**

July 5 <sup>th</sup>	Carol Hardy	Member 1152
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**Death ~ Others**

April 23 <sup>rd</sup> ,	Margaret Izzard
August 26 <sup>th</sup>	Harvey Bullee
September 3 <sup>rd</sup>	Dawn Hope
October 3 <sup>rd</sup>	Ferguson Hall
October 6 <sup>th</sup>	Frank Rabe

## **09. Additions to Agenda:**

**A) Gift Card Fundraiser Update-** 48 households contributed. Alan Silvius thanked everyone who contributed. Another Fund Raiser will take place by the end of November. Reg informed us that \$150.00 above and beyond the Fund Raiser was collected. Reg suggested that a Christmas Fund Raiser would be great. It was suggested that for our next meeting in November we discuss Trinity ordering \$5000 worth of gift cards for our November fundraiser.

**B) Re-opening of Trinity for in-person Worship-** It is temporarily delayed due to water/sewer problem. We will open our church as soon as possible. Everyone needs to be vaccinated, wear a mask, show ID and use sanitizer, etc. Rev. Doug suggested that we show our card each time we come to Trinity United Church. Gloria suggested that everyone needs to be fully vaccinated to attend Trinity Church Services. This is the right thing to do. When we do open we must present our Vaccination Card, be fully masked and fully vaccinated. This will show proper protocol and that everyone has clear rules to follow. Connie wondered how do we work with children coming to Church? Gloria doesn't think there would be a problem. The children need to be involved as much as possible and with their parents. Al agreed with Gloria that children need to come to church but if they need to stay at home or distance themselves, they will learn what to do. As soon as we get water in our church we could open. Gloria suggested not to be in a hurry. Maybe two weeks before going into the Church after we get water in the building. Discussion of possible dates to reopen for in-person services. There was a suggestion that this could be two weeks after the new Office Administrator starts on Oct. 18. If this is so, we could potentially begin in-person worship on Oct. 31<sup>st</sup> or at least by Nov. 7<sup>th</sup>.

**MOTION 6. Gloria McMillan made the motion that only fully vaccinated individuals can attend Trinity worship services for those that qualify. Seconded by Darlyne Smith. CARRIED**

**C. Congregational Meeting- What is our plan?** In person would be best. We could meet after church and discuss items in the sanctuary or we could have a ZOOM Meeting to answer any questions. We could have this on Sunday December 5<sup>th</sup>. Alexander will resume when Trinity resumes services.

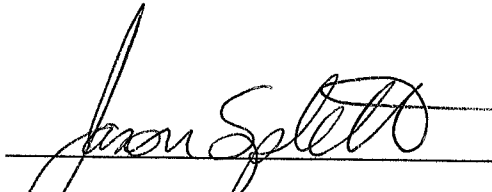
**D. BA Fall Stewardship Campaign-** We have been asked to hand in contributions by the end of October. Rev. Doug compiled the letter. Darlyne will

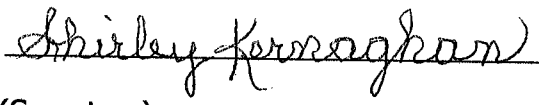
place the letter in Trinitopics. E-Transfer should be placed in the newsletter Trinitopics. Darlynnne will put a reminder to have forms in by October's end and to let folks know that they can use E-transfer.

**MOTION 7. Dave Thompson will send another letter to the Church of Pentecost for another 12 weeks at the same rate. Seconded by Miranda Edwards. CARRIED.**

**E. Nominations for Board Members-** Miranda announced that Ken Knight is stepping down from Equity and Diversity and as a Trustee. Miranda will call people to see how they would like to serve or if they would like a change.

**10). Covenant of Leadership and Closing Prayer.** Jason adjourned our meeting at 9:03pm. **Our next meeting will be held on Tuesday November 9<sup>th</sup>, 2021 @ 7:00pm.** Jason recited our closing prayer.

  
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(Chair of Trinity United Church Board)

  
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(Secretary)

October 12, 2021

## **Worship Committee Board Report for October 12th Meeting**

- Meeting via Zoom: October 5, 2021
- Discussion around opening Trinity for in-person worship services in light of the new public health orders which have differing restrictions on capacity dependent on who attends (unvaccinated/vaccinated or only vaccinated). The planning for re-opening will vary on how the Church chooses to follow the new health orders. The Board will need to make a decision as to how Trinity will proceed with a policy for re-opening with clear guidelines that attendees must follow. Ushers would need some training on the implementation of such policy.
- Upcoming Worship Services:
  - October 31: Reformation Sunday
  - November 7: Remembrance Day
  - November 21: To be Confirmed
  - November 28 Advent 1 –? Communion
  - December 5: Advent 2 – White Gift
  - December 12: Advent 3
  - December 19: Advent 4 –? Communion
  - December 24: Christmas Eve
  - December 26: No Worship Service
  - January 2, 2022: No Worship Service (Rev. Doug Vacation)
- Decorating of the Church for Advent will take place on Wednesday, November 24<sup>th</sup> at 10:00 a.m.
- Discussion took place on Trinity Choir providing anthems during the Advent season. Could the Church afford to provide an honorarium (maybe \$50/session) to a Music Leader (? Davis Placatka) to prepare the choir for an anthem at their choir practices with the final performance at each practice recorded and available for an Advent service? The Worship committee has \$350 in their budget (\$200 for Choir Supplies and \$150 for Guest Musician). The committee does support the expenditure of no more than \$350 of these funds to accommodate this plan but there is the question of paying the pianist as well for practice sessions. There have been no discussions with Davis, the choir or pianist on this proposal.

**Trinity Board Meeting  
October 12h, 2021  
Pastoral Care Committee Report**

**Baptism**

**Transfers – in**

**Transfers – out  
Profession of Faith**

**Marriages**

**Deaths at Trinity**

July 5<sup>th</sup>                      Carol Hardy                      Member 1152

**Death ~ Others**

April 23<sup>rd</sup>,                      Margaret Izzard  
August 26<sup>th</sup>                      Harvey Bullee  
September 3<sup>rd</sup>                      Dawn Hope

For 2021; Judy Diswinka, Carolyn Heard, Irene Smith, Mabel Ramsay, Tina Ure & I are the Pastoral Care Committee.

- Carolyn continues to keep member/adherent stats.
- Newsletter is out every second week.
- Tina helps with stapling and west end delivery of newsletter. to 'non email' folks each time.
- Trinity's member/adherent lists(email/phone/address) are updated as necessary.
- Darlynn sending out acknowledgements for 'in memory' donations.
- There is the Baptism request, again, for Harper Faith Depner.
- The Historic Roll will be updated with the last member deaths in the near future & new pages for the electronic roll are prepared in my computer files and will be printed in the book, soon!
- Irene & Judy are touching base with some folks.
- Outreach/Pastoral Care have teamed with some duties; more people being Called.

**MOTION:**

**To accept the Pastoral Care report: Moved: Darlynn Smith**

**Seconded:**

*Respectfully Submitted*

*Darlynn Smith ~ Convenor*



M & P REPORT      OCTOBER 6<sup>TH</sup>, 2021

The M & P Committee is pleased to announce that Eden Snider has been hired as Office Administrator. She has a B.Sc. from Brandon University and a Business Administration Diploma from Assiniboine Community College. Eden is very familiar with Power Point and has worked with an accounting software program that will allow her to transition to Quick Books without any difficulty. She has worked in a variety of areas including conservation, bee keeping, gardening and employment services. Eden has recently moved with her husband to Oak Lake where her In-Laws have a farm. She is excited to be joining the Trinity Family and looks forward to meeting everyone. If all goes well, Eden's first day will be Monday October 18<sup>th</sup>.

Respectfully submitted on behalf of the M&P Committee,

Gloria McMillan, M&P Chair