

Trinity United Church, Brandon
“To Grow in Faith, Fellowship, and Service through Christ Jesus.”

Official Board Meeting
Tuesday November 9th, 2021 @ 7:00pm

AGENDA

- 1) Welcome - Jason
- 2) Covenant of Leadership and Prayer - Jason
- 3) Approval of Agenda as presented (amended)
- 4) Approval of Minutes October 12th, 2021
- 5) Ratify Email Motions:
 - a. The \$899.00 laptop be purchased this week prior to price change. Darlynn/Gloria. CARRIED (FOR 11/AGAINST 0/ABSTAINED 2) Oct 21/21
 - b. That Trinity United Church Board approve reopening for in person worship on November 14, 2021 Miranda/AI. CARRIED (FOR 8/AGAINST 0/ABSTAINED 5) Oct 31/21
 - c. To accept the Protocols for Worship as outlined in the Regathering Protocols for Worship Services. Alan/Miranda. CARRIED (FOR 7/AGAINST 0/ABSTAINED 6) Nov 1/21
 - d. Proceed with Brandon Heating and Plumbing to get the sewer problem fixed Murray/Darlynn Smith. CARRIED (FOR 12/AGAINST 0/ABSTAINED 1) Nov 2/21
- 6) Correspondence - Jason
- 7) Finance report – Reg
- 8) Ministers report – Doug
- 9) Committee updates:
 - A) Equity & Diversity Committee Update – Affirming Celebration
 - B) Property – Water/Bathroom Update
 - C) M & P – Staffing for 2022
 - D) Pastoral Care Report
 - E) Outreach Report
- 10) Additions to Agenda:

- A) Gift Card Fundraiser Update – Including purchasing of gift cards for Trinity to have on hand
- B) Re-opening of Trinity for in-person worship
- C) Congregational Meeting
- D) BA Fall Stewardship Campaign - Update
- E) Nominations for Board members

11) Covenant of Leadership and closing prayer - Jason

Next Board Meeting – Tuesday December 14th, 2021 @ 7:00pm

Trinity United Church Official Board Minutes November 9th, 2021

Mission: To Grow in Faith, Fellowship and Service with Christ Jesus

Present: Jason Splett(Chair), Rev. Doug Neufeld, Reg Atkinson, Miranda Edwards, Darlynn Smith, Connie Haigh, Gloria and Murray McMillan, Al Friesen, Dave and Irene Thompson, Alison Murray, Lois Riley and Shirley Kernaghan(Secretary). Regrets from Alan Silvius.

01. Jason called the meeting to order at 7:05 pm. Jason thanked us for joining our ZOOM Meeting. He informed us that Alan Silvius could not attend our meeting as he was having surgery. Reg Atkinson would be 30 minutes late to our meeting.
02. Jason read the Covenant of Leadership and led us in prayer.
03. **Motion 1. Murray McMillan/Al Friesen approved the Agenda as presented. CARRIED**
04. **Motion 2. Gloria McMillan/Irene Thompson approved the minutes of October 12th, 2021. CARRIED**
05. Jason explained and ratified the following Email Motions:
 - a) **An \$899.00 laptop was purchased this week. Seconded by Darlynn Smith/Gloria McMillan. CARRIED(11 for the motion, 0 against and 0 abstained)October 21, 2021.**
 - b) **That Trinity United Church Board approve re-opening for in person worship on November 14th, 2021. Miranda Edwards and Al. Friesen made the motion. CARRIED(8 people for the motion, 0 against and 5 abstained) October 31, 2021.**
 - c) **To accept the protocols for Worship as outlined in the Re-gathering Protocols for Worship Services. Alan Silvius made the motion and seconded by Miranda Edwards. CARRIED(7 people for the motion, 0 against and 6 abstained) November 2, 2021.**
 - d) **Proceed with Brandon Heating and Plumbing to get the sewer problem fixed. Murray McMillan made the motion and seconded by Darlynn Smith. CARRIED(12 people for the motion, 0 against and 1 abstained) November 2, 2021.**

06. **Correspondence:**

- a). Jason informed us that one person had asked to have his membership removed and in addition to have his financial contribution to cease. The Chair and Treasurer have acknowledged the correspondence.
- b). Congratulations came to Reverend Doug and Trinity United Church from Milo Spooner Craig and Reverend Doug Craig from Central United Church in Brandon. They were very excited that Trinity will be becoming an Affirming Ministry.

07. Finance Report: Reg Atkinson reported that Trinity United is in the black. October was good financially. Repairs are up due to water problems.

Memorial Funds-\$900.00 was used to pay for the recent computer purchase.

Motion 3. Reg moved his report. Seconded by Gloria McMillan. CARRIED

08. Minister's Report- Reverend Doug Neufeld informed us that we had two messages on becoming an Affirming Congregation-Congratulations from the Moderator and also from Central United in Brandon. Darlyne also received a Letter of Welcome from Prairie to Pine.

Rev. Doug tried to buy a new laptop but the one he wanted was sold out. The one he did get seemed to be defective. He will work with Best Buy to get a new laptop as soon as possible.

09. A. Equity and Diversity- Al Friesen spoke on Committee and Organizational Structure. There are 6 points in the structure. We will need to re-visit these and be prepared so we know what we should do. A digital copy will be arriving soon.

On Sunday November 21st special guests will arrive and speak to us about some details and further discussions. Al informed us that Barb Roberds created an Altar Cloth, a pulpit banner, two Minister Stoles and Rainbow masks for Committee members to wear. Al. thanked Barb for doing this. A Christ Candle with Affirm Logo on it has been visible for the last few Sunday's. We have ordered a banner with the Affirm Logo and it will be displayed at the front of the sanctuary.

UCW will make cookies that will be individually wrapped or closed in small plastic bags to hand out at the end of the meeting on Sunday November 21st.

Reverend Doug is very pleased and satisfied with what has been discussed with Equity and Diversity. Jason feels that everyone is anxious for November 21st. We may receive some more great ideas on that day.

09. B. Property- Murray McMillan informed us that on Monday afternoon November 15th is when Brandon Plumbing and Heating will be at Trinity. We had an attempted break in to the

basement crash door, but no one got inside. A question was asked as follows: **Should we put a crash door at the top of the stairs, too?** Darlyne thought it would be a good idea.

Motion 4. Murray made the motion that a crash bar be placed on the door at the top of the stairs. Seconded by Darlyne. CARRIED Jim filed a report to the Police. Al suggested about putting a dusk-to-dawn light at the door at the top of the stairs. Gloria replied that the lights have been left on in the church and the group needs to be reminded to turn out the light when they leave.

09.C. M&P Staffing

The M&P Committee are recommending that Holly's salary for November and December 2021 be adjusted from \$261.04 to her regular rate of pay prior to our shutdown of \$459.00 per month as we are returning to in-person services and the choir are meeting during these months. Holly has been a valuable part of the virtual services during the last year.

Motion 5. Gloria made the motion that Holly's salary for November and December 2021 be increased to \$459.00 per month as recommended by the M&P Committee. Seconded by Darlyne. CARRIED

Salary recommendations for 2022

Reverend Neufeld

There is an increase to the Minimum Salaries for Ministry Personnel of 1.3% for 2022. Reverend Neufeld receives 10% above the minimum salaries amount as per his agreement with Trinity.

Jim Hurd- Caretaker

The M&P Committee recommends an increase from \$14.14 per hour to \$15.00 per hour as requested by Jim, in recognition of the increased daily workload over the last few years as a result of Trinity rentals.

Motion 6. Gloria made the motion that Jim's rate of pay be increased to \$15.00 per hour for 2022 as recommended by the M&P Committee. Seconded by Reg Atkinson. CARRIED

Gloria suggested that Trinity could increase their rental rates for 2022 to cover any increase in the caretaker's salary.

Motions regarding salary increases for Holly Walker and Eden Snyder will be presented at the December Board meeting.

Amendments to the November 2021 Board minutes

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Gloria suggested that we could increase the rent starting in 2022 from the people using Trinity United. Renters need to be reminded that they need to put things back in the place where they found them.

Our new Office Secretary, Eden, is excellent and Rev. Doug is very impressed with her amazing start and her work habits.

Reverend Doug informed us that Alexander Church is shutting down. Brandon Hills voted to disband as well. We hope to receive some of the people and maybe some of their property and relationship. Reverend Doug will try to get some information from Alexander to see if they wish to join Trinity.

Darlynne reported that Trinity United Church-Brandon will celebrate 60 years on January 20th, 2022. Are we going to do something special to celebrate? It was suggested that we could do something special on July 1st, 2022 outside. Darlynne and Miranda will think about it and maybe have decorated cookies for a treat.


Reg. suggested that Trinity should buy Gift Cards to be given to people in our church.

Motion 7. Reg made the motion That Trinity United Church purchase \$2000 Gift Cards. Seconded by Darlynne. CARRIED

Trinity United needs to have a Treasurer, M&P and Secretary as soon as possible. We may need to change our structure if we don't get people to come forward.

Jason thanked the people who have been active with the Trinity Board.

10) Covenant of Leadership and Closing Prayer-Jason adjourned our meeting at 8:55PM. He recited our closing prayer. **Our next meeting will be held on Tuesday December 14th, 2021 @ 7:00pm.**



(Chair of Trinity United Church Board)



Secretary