

Trinity United Church Official Board Minutes – March 8th, 2022

Mission: To Grow in Faith, Fellowship and Service with Christ Jesus

Present: Jason Splett (Chair), Al Friesen, Alan Silvius, Alison Murray, Barry Hill, Connie Haigh, Darlynnne Smith, Reverend Doug Neufeld, Gloria McMillan, Irene Thompson, Miranda Edwards, Murray McMillan, Todd Kruk & Donna Neufeld (Recording Secretary).

1.0 Jason welcomed everyone to the meeting and called the meeting to order @ 7:08 p.m.

2.0 Jason read the Covenant of Leadership and led us in prayer.

3.0 Al added agenda item 8.3 – Equity & Diversity Committee

Motion 1: Alan Silvius approved the March 8th, 2022 agenda as amended. Barry Hill seconded the motion. **CARRIED**

4.0 Approval of Minutes – February 8th, 2022

Motion 2: Al Friesen approved the February 8th, 2022 minutes. Alison Murray seconded the motion.

CARRIED

5.0 Correspondence – There was no correspondence this month.

6.0 Finance Report – Eden sent out the year-end Finance Reports via email. There were a couple of larger contributions from congregants and a \$2,000 cheque was received from FundScrip this month. Hydro and utilities costs are up.

Motion 3: Moved by Todd Kruk that the Board approve the Finance Report as presented. Murray McMillan seconded the motion.

CARRIED

7.0 Minister's report –

- Reverend Doug noted that in-person worship has resumed at the church. They were approximately 50 congregants in attendance.
- There has been more activity in the church including a few funerals.

8.0 Committee Updates –

8.1 Review M&P proposal to an employee contract (Miranda Edwards) – Miranda requested changes to Eden Snider's employment contract.

Motion 4: Moved by Miranda Edwards that the Board approve that the employment contract for the Administrative Assistant, be edited to clarify sick

time as a separate entity from family sick time. Darlyne Smith seconded the motion.

CARRIED

Motion 5: Moved by Miranda Edwards that the employment contract for the position of Administrative Assistant hereby allows for one half day (3 hours) per month as sick time; retroactive to commencement of employment. Darlyne Smith seconded the motion.

CARRIED

Motion 6: The employment contract for the position of Administrative Assistant will specify that sick days can be accumulated up to a maximum of 12 days. Darlyne Smith seconded the motion.

CARRIED

Motion 7: The employment contract for the position of Administrative Assistant will specify that there will be no pay deduction if Highway 1 from Griswold to Brandon is closed. Darlyne Smith seconded the motion.

CARRIED

8.2 Worship Committee Minutes (Alan Silvius) – Alan noted that there will a baptism in March and information on the Easter service. Reverend Doug will be away for Con-Ed and will not be available for worship on May 22nd. A request has gone to UCW for their consideration for worship on May 22nd. They will discuss and let the Worship Committee know in April.

- There was also discussion on planning an outdoor worship service/potluck picnic for Sunday, July 3rd. Would the Board support this event also becoming Trinity's 60th Anniversary Celebration?
- Reverend Doug mentioned that Central United, Knox and Trinity will be doing a tri-church service at Knox on Friday, April 15th. Central will be having their final service on Sunday, April 24th, and they are inviting Forrest, Knox and Trinity to participate in this service.

8.3 Equity & Diversity Committee (Al Friesen) – There is a candidate for the E & D Committee that requires Board approval.

Motion 8: Moved by Al Friesen that the Board approve that Denise Weir be a member of the Equity & Diversity Committee. Alan Silvius seconded the motion.

CARRIED

9.0 Additions to Agenda:

9.1 Expectations for individuals attending worship and for ushers (Jason Splett) –The Board discussed the current expectations and ushering plan in great detail.

Motion 9: Moved by Alan Silvius that the Board will require the wearing of masks in all activities at Trinity United Church until the end of April 2022. This motion will be reviewed at the April 12th Board meeting. Al Friesen seconded the motion.

CARRIED

Motion 10: Moved by Barry Hill that the Board approve that the church stop conducting immunization checks effective immediately. Darlyne Smith seconded the motion.

CARRIED

9.2 Rental Agreement Review (Jason Splett) – the Board reviewed the church's existing rental rates. There are no current rental agreements with any of the church's tenants.

Motion 11: Moved by Darlyne Smith that the Board approve raising the hourly rental rate from \$10.00 to \$15.00 with a minimum of 2 hours effective May 1, 2022. Al Friesen seconded the motion.

CARRIED

- The office & BA will write up the tenants' contracts for the new rental rates.

Motion 12: Moved by Alan Silvius that the Board approve the monthly rental rate of Redeemed Christian Church of God from \$800 to \$850 effective May 1, 2022. Gloria McMillan seconded the motion.

CARRIED

Motion 13: Moved by Miranda Edwards that the Board approve the church's Shared Use With Other Church Congregations rental rate from \$100 to \$105 per week effective May 1, 2022. Connie Haigh seconded the motion.

CARRIED

Motion 14: Moved by Gloria McMillan that the meeting be extended beyond the two-hour timeline. Alan Silvius seconded the motion.

CARRIED

9.3 Prepare timeline to reviewing/updating Policy Binder (Miranda Edwards) – The Policy Binder needs to be reviewed and updated. Every member will be given a copy to review and provide comments by a certain time. The Policy Binder info will be sent out for the April Board meeting.

9.4 Prepare timeline and responsibilities to reviewing/updating Trinity Organizational Structure (Miranda Edwards) – the existing organizational structure which the church is governed by requires the Board's direct attention. There is quite a bit of information that is not current or correct. This will be reviewed and completed following the update to the Policy Binder.

- This item will be discussed in more detail at another meeting.

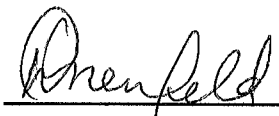
9.5 Monthly Schedule for Usher (Alan Silvius) – All Committees should assist with ushering duties. Alan will send out a schedule of the ushering duties to Convenors to discuss with their Committees.

9.6 Fundscript (Alan Silvius) – Easter campaign is underway, and it appears the \$5,000 minimum goal should be met. Church has received the first earnings cheque for \$2,119.50 from FundScrip. The amount will be put in the newsletter.

10.0 Covenant of Leadership and Closing Prayer – Jason recited our closing prayer and adjourned the meeting at 9:16 p.m. **Our next meeting will be held on Tuesday, April 12th, 2022.**



Chair of Trinity United Church Board



Secretary