

Trinity United Church Official Board Minutes – January 10th, 2023

Mission: To Grow in Faith, Fellowship and Service with Christ Jesus

Present: Gloria McMillan (Chair), Alan Silvius, Alison Murray, Connie Haigh, Darlynnne Smith, Denise Weir, Reverend Doug Neufeld, Irene Thompson, Miranda Edwards, Murray McMillan, Todd Kruk, and Donna Neufeld (Recording Secretary).

Regrets: Joy Boyman

1.0 Gloria welcomed Denise Weir to the meeting and called the meeting to order @ 7:00 p.m.

2.0 Gloria and the Board members recited the Covenant of Leadership.

3.0 Approval of Agenda as amended with the addition of 9 H) AED.

Motion 1: Alan Silvius approved the January 10th, 2023 agenda as amended. Darlynnne Smith seconded the motion.

CARRIED

4.0 Approval of Minutes as presented.

Motion 2: Alan Silvius approved the December 13th, 2022 minutes as presented. Miranda Edwards seconded the motion.

CARRIED

5.0 Correspondence – There was no correspondence for discussion.

6.0 Finance Report (Todd Kruk) –

- As of December 31st, there was a \$8,347 net profit. The approximate net loss for the year was \$4,129, not including the money from Central United. There could be a few more minor expenses that have not been accounted for.

Motion 3: Todd Kruk moved that the Board approve the Financial Report as presented. Alan Silvius seconded the motion.

CARRIED

7.0 Minister's report – (Rev Doug)

- Reverend Doug noted that he noticed there was a different dynamic to our church community with the addition of new members. Some of the new members are getting involved which is great for the church.
- Excellent attendance at both advent services at Alexander & Trinity.

- Choir is doing well and there has been a positive response from the congregation.
- The Ministry Position Description and the Financial Viability has taken a lot of administrative work that was necessary for both Trinity as well as for the Canadian Revenue Agency.

8.0 Committee Updates –

Gloria asked the convenors in attendance to give an update on their committees respectively.

Murray discussed the sewer smell in the church. Both the plumber and the roofer were contacted. It was decided the roofer would go up to the roof to clear the pipes that are blocked. Going forward, all lights that burn out will be replaced with LEDs.

Alan noted that the Advent season went really well. UCW donated money for new Christmas decorations.

Miranda stated it was a busy November for M&P including individual meetings with each staff member. The clutter in the church is slowly starting to get cleared. She thanked Rev Doug for all his work on the Financial Viability and the Minister's Position Description. They were completed and submitted.

Connie spoke to the work that went into the twenty-two Christmas hampers that were filled and distributed by the volunteers. In 2023, planning and preparation for the hampers will start in January instead of later on in the year.

Alison confirmed that Prairie to Pine meeting will be in person in Winnipeg in June this year. She does not require accommodations. Darlynnne is undecided at this time as to whether she will be attending the meeting.

Darlynnne noted there were no new members to report at this time. There were 3 funerals for Evelyn Thompson, Sharon Brooks, and Theresa Kirkpatrick. Eighty-eight Christmas cards were made and sent to personal care and senior homes, shut-ins, etc.

Gloria congratulated Darlynnne as the new President of the UCW. The handrail by right side of the stage needs to be tightened. UCW discussed carpet cleaning especially the stairs; however, the carpet on some of the stairs is starting to ripple in some places. Property will examine the stairs.

Barry stated that BA is in need of more members. It was suggested that an announcement be made at Sunday service and information included in the newsletter. Rental agreements are coming due.

Denise noted that the E&D Committee is in need of quite a few members. There is a movie night planned in the near future. The Committee will be meeting with Knox on January 19th to discuss joint events including PIE Day.

9.0 Additions to Agenda

- 9) A) 100% Ministry Request for Trinity United - (Gloria McMillan) –**
 - a) Financial Viability Review – this topic was discussed earlier.
- 9) B) Eastern Star Rental/Storage Decision (Gloria McMillan) –** Eastern Star agreement has been signed. Three hours a month plus storage for a total of \$60.00; the second Monday of the month except for July, August and October.
- 9) C) RCCG Rental Agreement (Rev Doug) –** The last rental agreement was from May 1 to December 31, 2022. New lease agreement should be signed shortly.

Motion 4: Todd Kruk moved that the Board raise the rent of RCCG to \$1,000 per month effective March 1, 2023 with a discussion on storage requirements and future charge forthcoming. Alan Silvius seconded the motion.

CARRIED

- 9) D) General rental increases/storage fees (Gloria McMillan) –** it was decided that rental rate increase for non-profit will increase to \$16.25 per hour for a minimum of 2 hours.

Motion 5: Miranda Edwards moved that the Board the hourly rental rate for Non-Profit organizations be raised by 8.33% to \$16.25 an hour with a two-hour minimum effective March 1, 2023. Alan Silvius seconded the motion.

CARRIED

Motion 6: Todd Kruk moved that the Board increase the general one-time rental rates by 10%, including weddings and funerals rates, effective March 1, 2023. Denise Weir seconded the motion.

CARRIED

Motion 7: Alan Silvius moved that the Board creates a Commercial Rental Policy at \$25.00 per hour minimum of 2 hours plus storage fees, if applicable effective March 1, 2023. Alison Murray seconded the motion.

CARRIED

- 9) E) **Technology Manager Position** (Gloria McMillan) – This item to be tabled until the February Board meeting.
- 9) F) **Date for Congregational meeting** (Gloria McMillan) – it was decided that the next Congregational meeting will be scheduled for Sunday, February 26, 2023.
- 9) G) **Date for Committee reports to Eden for Annual Report** (Gloria McMillan) – reports should be completed and handed into to Eden by Wednesday, January 25, 2023.
- 9) H) **AED** (Alan Silvius) – The AED was not functioning properly. Batteries and pads were ordered and arrived within 24 hours. The device requires 10 batteries which are \$13.30 each, and 2 pads were \$322.00 each, for a total of \$871.36 plus shipping. This should keep the device working for 5 years.

Motion 8: Todd Kruk moved that the Board approve payment of invoice pending final amount for the refurbishment of Trinity’s AED. Darlynn Smith seconded the motion.

CARRIED

There is a 3 ½ minute video on YouTube for AED training. Doug and Alan will work together to come up with some training sessions with the Trinity renters.

There was further discussion on locking the kitchen when not in use and ensuring that all renters’ insurance policies are updated annually.

The Chair would like to have written quarterly Committee reports from the convenors for the months of March, June, September and December.

- 10.0 **Covenant of Leadership and Closing Prayer** – The Board recited our closing prayer and adjourned the meeting at 9:01 p.m. **Our next meeting will be held on Tuesday, February 7th, 2023.**



Chair of Trinity United Church Board



Secretary