

## Trinity United Church Official Board Minutes – February 7<sup>th</sup>, 2023

### **Mission: To Grow in Faith, Fellowship and Service with Christ Jesus**

**Present:** Gloria McMillan (Chair), Alan Silvius, Alison Murray, Connie Haigh, Darlyne Smith, Reverend Doug Neufeld, Joy Bowman, Miranda Edwards, Todd Kruk, and Donna Neufeld (Recording Secretary).

**Regrets:** Denise Weir and Murray McMillan

**1.0** Gloria welcomed Joy Bowman to the meeting and called the meeting to order @ 7:02 p.m.

**2.0** Gloria and the Board members recited the Covenant of Leadership.

**3.0** Approval of Agenda as amended. Item 8) D) UCW Report was added.

**Motion 1: Alan Silvius approved the February 7<sup>th</sup>, 2023 agenda as amended. Donna Neufeld seconded the motion.**

**CARRIED**

**4.0** Approval of Minutes as amended.

Joy's surname was spelled incorrectly and should be changed to Bowman.

**Motion 2: Alison Murray approved the January 10<sup>th</sup>, 2022 minutes as amended. Barry Hill seconded the motion.**

**CARRIED**

**5.0 Correspondence** – The Equity and Diversity Committee has a new member. Her name is Elaine Madill. She attended the St. Andrews United Church in Swan River, she was a Board as well as a Choir member at St. Andrews.

**6.0 Finance Report** (Todd Kruk) –

- The Board discussed the Finance Report in detail.
- Todd noted that pre-authorized payments and donations are up.
- Trinity finished the 2022 year in the red with \$2,242.36.

**Motion 3: Todd Kruk moved that the Board approve the Financial Report as presented. Barry Hill seconded the motion.**

**CARRIED**

**7.0 Minister's report** – (Rev Doug)

- Reverend Doug stated that Bible Study did not take place last Thursday due to his being away ill.

- There was a recommendation that some Bible Study members would like to attend but are unable to attend in person. Christian Education (CE) Committee donated money for the purchase of a web cam and other equipment, so Bible Study is now a hybrid meeting with people attending virtually and in-person.
- Messy Church went ahead without him on Friday. There were a mix of ages, there were teenagers and youngsters, as well as new people hadn't attended in the past.
- The Ministry Position description was sent to Pastoral Care Commission. There is nothing more required from the Church other than the Board make a motion to receive or accept the Ministry Position description as presented.
- There was a request to change the word 'car' to 'vehicle' in the Ministry Position description.

**Motion 4: Miranda Edwards moved that the Board approve the Ministry Position Description as presented. Alan Silvius seconded the motion.**

**CARRIED**

## **8.0 Committee Updates –**

### **8) A) Property**

Gloria noted that Murray wanted to send a thank you to members of CE for cleaning out Sunday School boxes and to everyone who has had a hand in tidying up the church.

RCCG still needs to come to a decision about how much storage space they require.

There are large wooden boxes under the stairs that are no longer needed.

Darlynne would let Property know that the dishwasher was only using cold water and it needed to be looked at. The pilot light went out on Sunday. Jim tried to re-light one, but it would not light.

### **8) B) Outreach**

Connie noted that Outreach would like to increase the M&S goal for 2023 to \$20,000.

Outreach is doing Fellowship on March 5<sup>th</sup> and would also like to do silver collection towards M&S. Perhaps do a special offering for Easter towards the YWCA; for May or July towards the Samaritan House; and for Thanksgiving towards the Bear Clan. Outreach would ask a speaker from the YWCA to give a brief explanation March 26<sup>th</sup> on what the YWCA offers prior to Easter.

### **8) C) FundScrip report**

Alan gave an update for January's fundraiser. 34 households participated for a total of \$12,265 of orders earning the church a little over \$375. The next

fundraiser will be in March. There are 4 Sobey's gift cards in the office. It was decided that Super Store gift cards will be also be purchased.

**Motion 4: Alan Silvius moved that for the March 2023 FundScrip fundraising project the Board approve the purchase of 10 - \$100 gift cards each for Sobey's and Super Store available for purchase through the Church office. Darlynnne Smith seconded the motion.**

**CARRIED**

8) D) UCW Report

Darlynnne noted that the UCW had a meeting earlier that day. The World Day of Prayer happens on Friday, March 3, 2023. At the meeting it was discussed that the UCW host a social afternoon for congregants in early spring and a Women's Rally for the Westman area in the Fall.

**Motion 5: Todd Kruk moved that the Board approve all reports as received. Alan Silvius seconded the motion.**

**9.0 Additions to Agenda**

9) A) **100% Ministry Request for Trinity United** - (Gloria McMillan) – That was discussed earlier.

9) B) **Technology Manager Position** (Gloria McMillan) – Gloria wished to clarify who was assigned to have this position filled. Rev Doug and M&P will work together to fill this position.

**Motion 6: Darlynnne Smith moved that the Board approve the recruitment of the Technology Manager Position at \$20 per hour, based on an average of 3 hours per week as per the Position Description. Miranda Edwards seconded the motion.**

**CARRIED**

9) C) **RCCG Storage Needs** (Rev Doug) – Previously discussed.

9) D) **Rental increases/storage fees – updated Policy Manual** (Gloria McMillan) – Gloria enquired if the rental increases and storage fees were updated in the Policy Manual and if not, when would they be. Rev Doug noted that the rental increases had been updated in the Policy Manual, but the storage fees were not yet updated. The storage fees will be a part of the rental agreements.

9) E) **Deep Clean Needs/Quotes** (Gloria McMillan) – The church is still in need of a deep clean. It was suggested that the best time to have a deep clean would be in the summer when there is the least amount of foot traffic. It was agreed that there would be a walkaround after church next Sunday. It would be helpful if the UCW and Property were to let the Board know what they believe needs to be deep cleaned.

It was agreed that there would be a list of items that require cleaning for the next Board meeting.

- 9) F) **CE Concerns/Form Group for discussion** (Gloria McMillan) – Gloria and the Board discussed an email from Lois Riley, and how to get kids back in the church.

It was agreed that there would be a meeting set up on possibly a Saturday and invite past Sunday school teachers, the members of senior Sunday school, etc. to get ideas on how to increase Sunday school membership.

- 9) G) **Addition of Elaine Madill (E&D Committee)** (Gloria McMillan) – it was previously discussed that Elaine was now a member of the E&D Committee.

**Motion 7: Alison Murray moved that the Board approve the addition of Elaine Madill as a member of the Equity & Diversity Committee. Joy Bowman seconded the motion.**

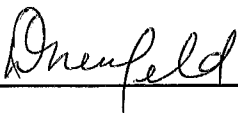
**CARRIED**

- 9) H) **Agenda for AGM** (Gloria McMillan) – The meeting will be held on Sunday, February 26<sup>th</sup> at approximately 11:30 a.m. Last year's AGM agenda was reviewed updated for this year's AGM. The AGM needs to be announced this week and next.

**10.0 Covenant of Leadership and Closing Prayer** – The Board recited our closing prayer and adjourned the meeting at 8:57 p.m. **Our next meeting will be held on Tuesday, March 14<sup>th</sup>, 2023.**

  
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**Chair of Trinity United Church Board**

  
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**Secretary**