

Trinity United Church Official Board Minutes – May 9th, 2023
Mission: To Grow in Faith, Fellowship and Service with Christ Jesus

Present: Joy Bowman (Chair), Connie Haigh, Alan Silvius, Barry Hill, Ken Winstone, Alison Murray, Miranda Edwards, Darlynn Smith, Reverend Doug Neufeld, Glenda Penner (Recording Secretary)

Virtual - Todd Kruk (joined at 7:40)

- 1) Meeting called to Order at 6:58. Joy asked all members to introduce themselves and say one thing about what draws them to attend Trinity.
- 2) All members recited the Covenant of Leadership.
- 3) Approval of the Agenda as amended 9) a) Strathclair Singers, b) Fundscrip c) Beef Supper d) Concerns e) Death & Taxes

Motion 1: Alan Silvius approved the May 9th, 2023 agenda as amended. Miranda Edwards seconded the motion. CARRIED

- 4) Approval of Minutes

Motion 2: Alan Silvius approved the Minutes of April 11, 2023. Connie Haigh seconded the motion. CARRIED

Minutes of Meeting April 30, 2023 Rev. Doug's name needs to be added as attending.

Motion 3: Miranda Edwards motioned the minutes of April 30, 2023 be accepted as amended. Darlynn seconded the motion. CARRIED

- 5) Correspondence - Note received from Pat Bowslaugh regarding an illuminated cross from the Alexander Church. (See attached note)
Rev. Doug noted that Alexander would be having a meeting "after seeding" is completed to discuss selling the church. Concerns regarding the actual size of the cross, possible placements were discussed.

Action: Joy will inform Pat of the Boards discussion.

- 6) Financial Report - tabled in Todd's absence until he is able to join Virtually.

- 7) Minister's Report - see attached.

Rev. Doug expressed the huge loss to the Church and community on the sudden passing of Murray McMillan. We mourn the loss and focus on the care of Gloria and her family. Members had a moment of silence followed by a prayer lead by Rev. Doug.

Doug announced his Sabbatical for June - August, 2024 .

It was suggested that Alan contact Knox Church to see how they are covering Rev. Craig's current leave.

Miranda suggested there will be an additional cost to our Church to fill some of the services with Pulpit Supply and that we not rely on the congregation to fill all services due to the length of the leave.

8) Committee Updates:

a) Business Administration - (Barry Hill)

Prairie Group has signed a Rental Agreement. Awaiting Church of Pentecost.

b) Christian Education - (Connie Haigh)

Sunday School will have a wind up May 14. Last day of Sunday School will be May 28. They will resume after the September long weekend. Solid start back after the pandemic and welcome ways to increase the numbers. Curriculum has been ordered for the fall.

c) Equity & Diversity - (Rev Doug)

Participated with Knox on Pie Day with hopes of doing more things together. Committee will be marching in the Pride Parade June 17 with Knox. Elaine Madill has joined the Committee.

d) Outreach - (Connie Haigh)

Preparing for December. Working on plans for a M&S Fundraiser.

Todd Kruk joined the meeting virtually at 7:40 .

Committee returned to item 6) Financial report. Todd reported there was an Income shortfall of \$5000.

It was noted that the Choir Director is hired for Jan - May and Sept to Dec which explains why 46 percent of the budget has been spent to date.

Rev. Doug noted that there will be Property expenses coming regarding the lawn mower, elevator and recent fridge repairs.

Miranda Edwards asked about the updating of signing Authority at the Bank, (ie removing Jason Splett) and having only Darlyne Smith, Miranda Edwards and Todd Kruk as current signing Authorities. Todd reported it is still in the works. Darlyne offered to assist as able.

Motion 4: Todd moved to accept the Finance Report to date as submitted. Darlyne seconded the motion. Carried.

e) Pastoral Care & Fellowship - (Darlyne Smith) See attached
Awaiting transfer of membership for David & Elaine Madill.

It was noted that Rollie & Carol Mackay were missed from the previous Membership Celebration. Miranda suggested that a service be held for the

Mackays transfer with an apology that they were unfortunately missed earlier. Service date suggested as May 28, 2023.

Darlynne will contact the Mackays and make arrangements and communicate with Rev. Doug.

Motion 5: Darlynne moved her Report as submitted. Seconded by Connie Haigh. Carried.

f) Property - (Ken Winstone)

Fridge - repaired. Ken noted that the thermometer on the outside of the door is not accurate but a thermometer placed inside is. It was suggested that the thermometer on the outside be covered up. Joy Bowman suggested a plastic cover be placed over the control inside to prevent unauthorized persons from adjusting. Awaiting bill which is estimated at \$414 for compressor plus charging and labor fees.

Lawn Mower - maintenance estimate at Collyer's was \$400 if it was repairable and there is a possibility that it may need to be replaced. Miranda suggested checking with Lindenberg's.

Ken checked out hiring lawn care. Carter Brothers were \$5100 for the year. Joy checked with another company and quoted a Spring clean up at \$500.

Motion 6: Moved by Miranda Edwards that Property be allowed to spend up to \$500 for maintenance and repair of the lawnmower. Seconded by Darlynne Smith. Carried.

Elevator - Fire Inspection is ongoing due to the elevator not working. The technician reported that the motor when going down doesn't shut off. An Out of Order sign has been placed on the elevator until the issue can be resolved. Issues of Liability were discussed.

Hot Water Heaters - Ken suggested we limp through until late summer or fall. Pilot light goes out but can be relighted. Estimated cost would be \$7000 each and the dishwasher replacement estimated at \$14000.

Garden - Ken will not be involved. Doug will check with Gloria McMillan if she wishes to continue and if not a notice could go out to the congregation.

e) Worship - (Alan Silvius) Report attached.

Four summer services are still open for leadership while Rev. Doug is away. Pulpit supply would be an added cost if dates are not filled.

Committee will be meeting at the end of May to discuss July 2nd Outdoor service. The choir and Davis will be done at the end of May. Consideration will need to be given if a joint choir with Knox and Davis are needed for service.

f) UCW Report - no report.

g) M & P - (Miranda Edwards) See attached

Caretaker Jim Hurd will be taking holidays for 1 week August 7. Property Committee along with M & P will ensure arrangements are in place to carry out

Caretaker duties during his absence. Pat Bowslaugh will be talking with Eden Snider, Office Admin. regarding her intended vacation dates. M& P will organize office coverage during her absence.

Miranda suggested holding off on the duct cleaning. Item to be referred to the Property Committee. An additional member will be needed for the Property Committee.

Miranda noted that a window was left open in the Library recently and reminded all to be sure they are closed prior to leaving the building to ensure the building is secure.

h) Prairie to Pine - Alison Murray, Darlyne Smith and Rev. Doug will be attending the June 1-4 meetings virtually.

9) Additions to Agenda

a. Strathclair Singers - (Alan Silvius) They are available November 18, 2023 for a Christmas themed concert. The church piano was tuned in March/2023. The Board agreed that they may use the Trinity sound system and Trinity would supply a sound person. Cost of the concert is \$650 plus additional SOCAN fees. One half of the amount will be due at the time of booking.

a. Fundscrip Gift Cards - ongoing, next order due May 30.

a. Beef Supper - to date 77 tickets sold of which 13 are Workers tickets. The Board agreed that the Committee could use Trinity Sobeys/Superstore gift cards to make necessary purchases for the supper. Eden will keep track of what is used by the Committee. Additional Coffee & Tea carafes are still required. Alison Murray will check with Alexander Church if there are any we could borrow.

If the elevator is still Out of Order it was suggested consideration be given to serving people that require the elevator in the Narthex or consider take- out meals.

d. Concerns - Alan expressed several concerns over the numerous items being stored at Trinity by renters. He recently found the humidifier at the piano unplugged and the cord damaged. A number of items are being stored in the Library. A recent event had taken place in the basement and the tables were left sticky and unclean. Two balloon structures remained in the basement after the event.

Motion 7: Darlyne Smith motioned that the meeting be extended until 9:15. Seconded by Alan Silvius.

Action: Miranda and Joy will arrange to meet with Pastor Siey from RRCC and review the Rental Policy and the above concerns.

Joy requested item 9) e) Death & Taxes be tabled until the next meeting.

Next meeting Agenda items:

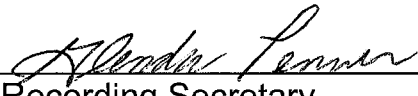
- a. Locking the Kitchen
- a. Seminar on Death & Taxes -
- a. I.T. how to use Shared Drive

10) Covenant of Leadership and Closing Prayer – The Board recited the closing prayer and adjourned the meeting at 9:15 p.m.

Our next meeting will be held on Tuesday, June 6th , 2023.



Chair of Trinity United Church Board



Recording Secretary