

Trinity United Church Official Board Minutes – June 13, 2023

Mission: To Grow in Faith, Fellowship and Service with Christ Jesus

Present: Gloria McMillan (Chair), Alan Silvius, Barry Hill, Ken Winstone, Alison Murray, Miranda Edwards, Darlynn Smith, Todd Kruk, Rev. Doug Neufeld, Glenda Penner (Recording Secretary)

Absent: Connie Haigh, Joy Bowman, Denise Weir

1) Meeting called to Order at 7:02 by Gloria.

2) All members recited the Covenant of Leadership.

3) Approval of Agenda

A couple of items were discussed

i) Westman Empowerment Fund - Doug had given the permission to place a collection box in the narthex but expressed concern to the group that there were multiple collections happening in the church. To date the box has not been placed.

ii) Kindred Works - Darlynn and Alison agreed that the item could wait until the September Agenda.

Motion 1: Alan Silvius approved the June 13, 2023 agenda. Darlynn Smith seconded the motion. CARRIED

4) Approval of Minutes May 9, 2023. It was noted that Denise Weir was missed as Members Absent and the date of the next meeting was incorrectly noted as June 6 instead of June 13.

Motion 2: Ken Winstone moved, seconded by Darlynn Smith that the Minutes of May 9 be accepted as amended. Carried.

5) Correspondence - none

6) Financial Report - Todd Kruk

May Net Income was \$4092 due to fundraisers and Beef Supper. It was noted that the Year to Date was lower this year as the Insurance had not yet been paid. Miranda noted that the Choir Director had not been paid as they were awaiting timesheet submission and reminders had been issued.

Todd noted GIC would mature in November and March. Todd asked if the Photocopy contract had changed as it was noted that the amount seemed high. Rev. Doug confirmed there was no contract change and will look into this.

Motion 3: Todd moved to accept the Finance Report as submitted. Barry seconded the motion. Carried.

7) Ministers Report - Rev. Doug

Doug noted that services were in Summer mode with no choir and Sunday School. Prairie to Pine virtual Service and Breakfast around the table downstairs was nice due to the warm temperature in the Sanctuary. Doug thanked the community for the flexibility and coverage with his schedule. Last Sunday's service was not streamed due to an issue with his laptop which has been looked at. Doug noted there would be a Baptism on July 9.

8) Committee Updates:

- A) BA - Barry reported all Rental Agreements are signed. Dave Thompson has resigned from the committee due to health issues leaving the committee 3 members short. Members are actively approaching others to join the committee. Doug will submit a message in the next Newsletter regarding the Elevator. Barry noted that one suggestion for fundraising could be similar to the previous carpet fundraising project (sell by the foot). Miranda reported she had met with the Renters and had a positive response. She had emailed Weight Watchers and Eastern Star asking them to remove items from the fridge and had a positive response prior to Beef Supper.
- B) CE - report submitted by Lois Riley - attached. Gloria will follow up with Lois re \$40 for Our Daily Bread.
- C) E & D - Alison reported they will be participating in the Pride Parade on June 17 and had purchased a banner. Planning will start earlier next year with hopes of involving Sunday School in the plans.

D) M & P - Miranda reported Jim Hurd will be taking an additional week of holidays on July 10 as well as August 7. Eden Snider has requested 2 weeks July 10 & 17 off which is an additional 2 days than time earned. It was noted that she was off at Christmas time until Jan 3. Issue discussed at length. Board members agreed with her taking the two weeks with 2 days of this being unpaid days. Miranda will follow up with Eden.

E) Outreach - Connie Haigh submitted report - attached. Committee has requested that the open offering from the July 2 service go to Samaritan House.

F) Pastoral Care - Darlyne submitted a report, attached. It was noted that Transfer of Membership Recognition Service will be held in September with agreement of new members Mackay & Madill.

Motion 4: Darlyne moved her report as submitted, seconded by Alan. Carried.

G) Prairie to Pine - Alison reported they were glad to be attending online due to the heat we were experiencing. More information regarding Kindred Works in September. Miranda asked about the issue of nothing in writing from Pastoral Relations regarding Rev Doug being a One Point Charge and no longer serving Alexander. Gloria will follow up with Eden requesting confirmation and approval of previously submitted documents.

H) Property - Ken reported

Duct Cleaning - contact has been made to Eastside Ventilation - only in Winnipeg and local companies All Seasons and PowerVac. Estimated costs between \$1165 - \$1400 plus tax.

Motion 5: Moved by Miranda, seconded by Alan that we delay duct cleaning until after the elevator replacement work is completed. Carried. Sign - Quote has been received from Brandon Signs for \$350 plus tax to cover the existing Church sign on the north lawn with new plastic board sign.

Cardinal Signs quoted a 3 mm aluminum composite sign replacing existing at \$986 plus tax.

Motion 6: Todd moved, seconded by Darlynnne that we go with Brandon Signs pending font selection.

Property to work with Brandon Signs for an easy read font, sign design and paint color. Board members will be emailed proof for final approval. I) UCW - Darlynnne no report.

J) Worship - Alan submitted a report - attached.

July 30 worship is now covered by Pat Bowslaugh. August 6 service remains open. Committee recommending we return to cup and bread as per pre pandemic for Communion instead of prepackaged cup and wafer. **Motion 7:** Motion Alan, seconded by Gloria that we return to cup and bread for Communion. Carried.

Committee recommends we continue Offering collections on the pedestal. A work crew will be needed for preparations for the July 2 outdoor service.

Fundscrip - \$379.70 earned on last campaign. Next one will be in July. Profit so far this year is \$1175.

Beef Supper - 151 tickets sold. A profit of \$2326

9) Additions to Agenda

A) Insurance/Taxes - Trustees had met prior to the Board meeting. Property Taxes have been paid. A switch in Insurance Companies was made saving close to \$1100. Now insured with Wynward under Western Financial. A thank you was expressed by Doug to Gloria and the Trustees for their hard work. B) Elevator - estimates have been received. Doug reported Provincial Grant information had been received from the former Central United Church. Provincial Grant money up to 50% may be a possibility. Darlynnne will check with the Brandon Area

Foundation to see if we are eligible.

Motion 8: Moved by Ken, seconded by Alison that we move forward with purchasing a new elevator for 3 floors and pursue possibility of Grant eligibility. Carried.

Miranda recommended that we continue moving forward with this work over the summer.

Motion 9: Moved by Darlynn and seconded by Alan that the meeting continue for 15 more minutes. Carried.

It was suggested we initially use money from the General Fund and move money later from the Memorial fund or other funds at a later date.

Doug, with the assistance of Eden, will receive a second quote from Otis regarding the installation and removal of the existing elevator. It was suggested that detailed information and pictures of the elevator be received from both Companies.

C) Signing Authority - Todd reported this is complete.

D) Rental Concerns/Kitchen - follow up at the next meeting.

E) IT Shared Drive Tutorial - Doug will have the link sent with each Board Meeting email. He explained that "2306" means 23 - Year and 06 - Month.

F) Death & Taxes - tabled until September meeting in Joy's absence.

G) July 2 Service - see Worship Report item 8) J)

H) Outside Sign - see Property Report item 8) H)

I) Darlynn asked why the upper Sunday School room door was previously

locked? RRCC is using the room for Sunday School. It was decided that the door wasn't to be locked.

10) Covenant of Leadership and Closing Prayer – The Board recited the closing prayer and adjourned the meeting at 9:15 p.m.

 

Chair of Trinity United Church Board Recording Secretary