

Trinity United Church Official Board Minutes – November 14, 2023

At Trinity United Church our Vision is to Grow in Faith, Fellowship and Service Through Christ Jesus. We believe that all people are children of God, and we embrace the fullness of our diversity in ability, age, ethnicity, gender, gender identity, race, sexual orientation, social economic status, or any other human division as we unite in worship and full participation in all aspects of our ministry. As a congregation we are all committed to surroundings that reflect safety and support in respect of social justice and human rights.

Present: Gloria McMillan (Chair), Connie Haigh, Alan Silvius, Barry Hill, Ken Winstone, Alison Murray, Darlynn Smith, Rev. Doug Neufeld, Todd Kruk, Glenda Penner (Recording Secretary)

Virtual: Miranda Edwards

Regrets: Denise Weir **Absent:** Joy Bowman

1) Meeting called to Order at 7:01 by Gloria.

2) All members recited the Covenant of Leadership.

3) Approval of Agenda -

Motion 1: Ken moved, seconded by Alan that the Agenda be approved as circulated. Carried.

4) Approval of Minutes October 10, 2023

Motion 2: Alison moved, seconded by Darlynn that the minutes be adopted as circulated. Carried.

5) Correspondence - Letter from Forrest Pastoral Charge to be discussed item 9 C)

6) Finance Report - see attached reports.

Motion 3: Todd moved, Barry seconded to accept the October Financial Reports. Carried.

7) Minister's Report - Rev. Doug reported Messy Church will be held on November 24, Advent service on December 3 will have a Special Musical Guest. Rev. Doug also reported that the Alexander Congregational Meeting will be held on November 15 regarding Asset dispersal.

8) Committee Updates:

A) BA - Barry reported all Stewardship letters have been distributed.

B) CE - Halloween Parade by Sunday School was great.

C) Equity & Diversity - Alan asked if the membership to Affirm United had been paid. Rev. Doug was unsure but will follow up.

D) M & P - see submitted report.

Motion 4: Moved by Miranda, seconded by Alan that all Trinity Staff, (Administrative Assistant, Caretaker, Pianist, and Choir Director) receive a raise of 50 cents an hour and a 3% raise per hour effective January 1st, 2024.

Rationale: 50 cents per hour to accommodate raise in minimum wage in Manitoba and the 3% to accommodate Cost of Living.

Motion 5: Miranda moved, seconded by Todd that Summer hours of the office are adjusted. Summer hours for the office for July and August to be: Monday, Tuesday and Thursday 9-12, 1-4 Friday Closed (or manned by volunteer in the morning). This will be on a trial basis to the end of the summer. Carried.

Rationale: foot traffic down considerably, Administrator Assistant is requesting more time off during the Summer. The committee is willing to allow banking up to 24 hours during the winter to accommodate this time off without affecting pay. Time would be earned by opening the office at 8 am for one day per week to receive congregants on a prearranged basis. The committee is stressing that consistency of when the office is open will be key to the success of this trial.

Caretaker Jim has requested a few items as indicated in the report. It was suggested that Bill Everingham be added to assist Jim as required.

- E) Outreach - Monetary gifts for Westman Christmas Cheer and White Gift Cheques made out to Trinity will be issued Tax Receipts from Trinity and money will be forwarded from Trinity in a lump sum to Westman Christmas Cheer.
- F) Pastoral Care - Report submitted.

Motion 6: Darlynn moved, seconded by Ken that the Pastoral Care report be accepted as submitted. Carried.

G) Prairie to Pine - No report. Self-Assessment to be discussed item 9 E)

- H) Property - Ken reported
Freezer to be moved, awaiting electrical work.
Dishwasher is working. Burners still go out. Ken or Jim should be called to re-light when they go out.
Caretaker - Board approved purchasing Cordless vacuum. Suggested that Bill Everingham be asked to join Property and his name be given to Jim as a helper.

Furnace - Heat exchanger passed check. Issue now is the Furnace is not heating the sanctuary, to be serviced.

Door - repaired and working

Garden tractor - battery replaced. Ken noted a great deal of money had been saved with the help of Barry mowing and assisting with servicing.

- I) Worship/FundScript - Alan reported, see submitted report. Permission given to purchase more gift cards for sale in the office for Sobeys and Superstore.
- J) UCW - Food Inspector issues are being addressed. UCW will be having a Christmas Potluck.

Motion 7: Barry moved, Connie seconded to accept all reports. Carried.

9) Additions to Agenda


- A) M & P Motions - covered under M & P Report 8 D)
- B) Nominating - Barry Hill was missed from the Property Committee and will be added. There is a possibility of someone for the Convenor of BA. The Chair, Treasurer, Convenor for CE and E & D remain vacant. It was suggested that 60 second presentations be given on the next couple Sunday services providing details as to the positions. Todd to present on November 19 regarding the position of Treasurer.
- C) Letter Forrest Pastoral Charge - Rev. Doug has no personal concerns. Gloria will set up a meeting with Convenors of M&P, BA, Rev. Doug ?? and herself as Board Chair to meet with Forrest to discuss the request. Forrest is currently receiving 25 per cent coverage. Alexander agreement was 10 percent coverage.
- D) Budget - see attached Draft. Budget reviewed. Board members asked to review further and send any concerns to Todd. The December Board meeting will give a better financial picture once November numbers are known.
- E) Self- Assessment - Deadline Dec 15 Alison and Gloria will meet further to follow up on this.
- F) Elevator Update - Contacted but no update.
- G) Date of Congregational Meeting - to be held December 17
- H) Death & Taxes date - tabled
- I) Kindred Works - tabled

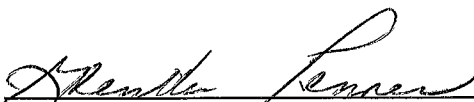
Darlynne reported she and her committee will be catering a supper on December 1, 2023 for the Prairie Group as a fundraiser.

Alan noted that things will need to be moved in preparation for the Strathclair Concert, possibly Friday or Saturday this week. Help will be needed.

The date of the next meeting was discussed. Gloria will be away on December 12 and December 5 not suitable for Todd. Gloria will arrange and communicate with members.

10) Covenant of Leadership and Closing Prayer - The Board recited and the meeting was adjourned at 8:32


Board Chair


Recording Secretary