

## *Trinity United Church Official Board Minutes – March 12, 2024*

At Trinity United Church our Vision is to Grow in Faith, Fellowship and Service Through Christ Jesus. We believe that all people are children of God, and we embrace the fullness of our diversity in ability, age, ethnicity, gender, gender identity, race, sexual orientation, social economic status, or any other human division as we unite in worship and full participation in all aspects of our ministry. As a congregation we are all committed to surroundings that reflect safety and support in respect of social justice and human rights.

**Present:** , Alan Silvius, Denise Weir, Alison Murray, Darlynn Smith, Connie Haigh, Miranda Edwards, Gloria McMillan (Chairperson), Glenda Penner (Recording Secretary) Rev. Doug Neufeld

**Regrets:** Joy Bowman, Reg Atkinson, Randolph Smyth

- 1) Meeting called to Order at 7:05 by Gloria.
- 2) All members recited the Covenant of Leadership and Prayer.
- 3) Approval of Agenda - Add item 9) H) Ecofitt

**Motion 1:** Moved by Darlynn, seconded by Alison that the Agenda be accepted as amended. Carried.

- 4) Approval of Minutes February 13, 2024

**Motion 2:** Moved by Alan, seconded by Denise that the Minutes of February 13, 2024 be accepted as circulated. Carried.

- 5) Correspondence - Letter of appreciation from RCCG dated March 6, 2024. (letter on One Drive 2403)  
Also a letter from RCCG with an invite to attend their 5th Anniversary March 22 - 24, 2024.

- 6) Finance Report - (attached)

Discussion about term deposits and due dates coming up soon and whether monies would be reinvested. For further consideration.

Money from Memorial Fund is to be moved from General funds to cover the remainder of the Elevator balance due. A cheque in the amount of \$15236.55 has been issued to Brandon Elevator for 20 percent of the remaining amount on the quote. Brandon Elevator has advised that this is not the final amount as there have been some extras which will be billed separately. It was suggested that Elevator donations and all other monies received should be presented in a spreadsheet to track the full amounts.

**Motion 3:** Moved by Alan, seconded by Darlynn to accept the financial reports. Carried.

- 7) Ministers Report - Rev. Doug

Rev Doug attended Elkhorn AGM recently. Work is ongoing with Forrest UC documents for the Region including a financial report. Rev. Doug will continue with services at Care Homes.

A number of Property issues are being addressed by Rev. Doug due to the absence of a Convenor.

Carpet for Stairs - carpet has been ordered from Home Hardware.

Furnace - heat exchanger on second furnace has been replaced and is on warranty. Hydro has

issues with certain readings. First Call and Hydro will continue to monitor. Furnace is working. Flooring south wall lower floor - moisture issue is continuing to be monitored. Floor has been lifted in the area due to moisture. Contractors will be contacted to look at the issue.

Sabbatical - Rev. Doug's Proposal for Sabbatical has been reviewed by M&P and approved. This will be added to the One Drive 2403 for Board Members information.

iPad - Rev. Doug noted that his personal iPad is aging and is having issues. He requested if Trinity would consider purchasing an iPad for the minister's use at the anticipated cost of \$399 plus tax.

**Motion 4:** Moved by Denise, seconded by Darlyne that we give Rev. Doug money to purchase an iPad for Trinity minister's use and if necessary the purchase of a protective iPad case. Carried.

8) Committee Updates -  
BA - no report

Outreach - this Sunday will host a fellowship luncheon and a free will offering will go to Trinity M & S. An email will be sent out to inform the congregation.

Pastoral Care - report submitted.

**Motion 5:** Moved by Darlyne, seconded by Denise to accept the report.

E & D - Denise reported 120 people had attended PIE Day at Knox raising \$1279.15. A windup meeting will be held March 25. Rev. Doug noted the Affirm United \$100 membership invoice had been received.

Worship - report submitted by Alan.

Fundscrip -

**Motion 6:** Moved by Alan, seconded by Denise the purchasing of \$1500 of Sobeys Gift Cards to be sold thru the church office. Carried.

Alan noted that a cheque in the amount of \$960 had been received from the Death and Taxes seminar.

All services for Rev. Doug's Sabbatical have been filled.  
The Board gave approval for \$75 be offered to people doing services.

M & P - No report

9) Additions to Agenda

- A) Elevator Update - see also Minister's Report .  
Installation is complete and inspected for use. Awaiting a final invoice.  
Extra elevator keys are in the office. It was noted the elevator was slow moving and it was understood that this could be changed. It was suggested that we have assigned people to operate the elevator until people are familiar with how it works.  
Suggestion that a notice be posted as to the maximum number of people allowed. Doug

will follow up.

- B) Forrest United Church Update - Rev. Doug had attended the AGM and the decision to hold services at 12:30 was approved. Paperwork for agreement has been sent to Pastoral Relations.  
It was noted that there will need to be a Trinity Congregational Meeting to approve Minister Job Description and shared agreement. It was unclear when this could take place.  
A Joint Coordinating Team made up of one person from Trinity M & P, Worship and a third member from Trinity be part of this committee along with 2 representatives from Forrest M & P and Worship.
- C) Sabbatical Technology Manager Position - M & P is working on a contract for Davis Placatka. Hollee will need to look for a replacement other than Davis during this time (June - end of August) if she is unable to play for services.
- D) Annual General Meeting - review A couple of changes to the minutes need to be made Irene Smith (instead of June Smith) and add Glenda Penner as Regrets. Glenda will follow up with Eden.
- E) National Centennial Celebration - Denise  
Suggestions for merchandise - Bible Cover
- F) Policy Review - ongoing, awaiting final copy for approval.
- G) Kindred Works - Alison gave a Web presentation about Kindred Works. Further information to be presented at the April meeting. Members are to submit questions to Alison or Darlynn prior to the next meeting.
- H) EcoFitt - Rev. Doug had submitted the signed agreement to proceed. He was informed that 40 bulbs had been missed and that the cost would be \$10447 ( prev \$8402.32) and Trinity cost would be \$3134 (prev \$2520.70) an additional cost to Trinity of \$613.30 Board decided to table decision to proceed until April meeting and ask Property Committee to review this information.

10) Covenant of Leadership and Closing Prayer - recited.

Adjourned at 9:14.

  
Chairperson - Gloria McMillan

  
Recording Secretary - Glenda Penner

