

## *Trinity United Church Official Board Minutes – June 11, 2024*

At Trinity United Church our Vision is to Grow in Faith, Fellowship and Service Through Christ Jesus. We believe that all people are children of God, and we embrace the fullness of our diversity in ability, age, ethnicity, gender, gender identity, race, sexual orientation, social economic status, or any other human division as we unite in worship and full participation in all aspects of our ministry. As a congregation we are all committed to surroundings that reflect safety and support in respect of social justice and human rights.

**Present:** Randolph Smyth, Reg Atkinson, Darlynn Smith, Miranda Edwards, Gloria McMillan (Chairperson), Glenda Penner (Recording Secretary) Connie Haigh  
Alan Silvius

**Regrets** - Denise Weir, Joy Bowman, Rev. Craig Miller available by phone if needed.  
Rev Doug Neufeld away on Sabbatical

1) Meeting called to Order at 7:01 by Gloria.

2) All members recited the Covenant of Leadership and Prayer.

3) Approval of Agenda - Add items   Trustee Report - 7g)  
                                                  Pride March - 7h)  
                                                  Property Update - 7 f)  
                                                  September Fundraising Supper - 8 g)

**Motion 1:** Moved by Alan, seconded by Darlynn that the Agenda be accepted as amended.  
Carried.

4) Minutes of the May 14, 2024 meeting

**Motion 2:** Moved by Randolph, seconded Miranda to accept the Minutes as circulated. Carried.

5) Correspondence - nil

6) Financial Report - Reg - Reports for May were reviewed.

Reg reported the T3010 has been filed with CRA.

Reg noted that only he can sign in to the CRA account for Trinity and suggested that we look at having a second person be able to sign into the CRA account as a safety measure.

Reg has loaned a 32 inch tv monitor to Eden to trial.

He noted that QuickBooks will not work on Windows 11. QuickBooks can be rented at the cost of \$45 and could still run on Windows 10. He has had discussions with Best Buy.

These items need to be addressed later.

**Motion 3:** Moved by Reg, seconded by Alan to accept the Financial Report. Carried.

7) Committee Reports

a) M & P - Miranda reported UCW has submitted a list for cleaning. They recommend that a Professional cleaner be brought in to clean walls using a scaffold.

It was noted that items should not be stored in the Library. The upstairs baby room needs to be cleaned and items removed.

The big plaid bag with toys and blanket belongs to Renters C.O.P. and it was asked if they are paying a storage fee. Needs follow up with Eden.

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- b) Worship - Alan report submitted. Alan requested that the June 30 service be held outside but that the Potluck Lunch be held downstairs to reduce the workload of moving tables. Board gave approval.  
Rev. Dave Wilson had to regretfully withdraw from his scheduled pulpit supply dates due to health reasons. Two dates are being filled by Rev. Spooner Craig, and the third will be covered by Trinity.

FundScrip - support is ongoing. Earnings for Jan, Mar, May \$1370. Alan will discuss with them about receiving a mid-year cheque.

- c) Outreach - Connie no new report

- d) Pastoral Care - report submitted.

**Motion 4:** Moved by Darlynnne, seconded by Alan to accept the report as submitted. Carried.

- e) BA - Randolph reported that he had communicated with Prairie Group regarding Rental Rate remaining the same.  
Randolph and Eden will follow up with the Group regarding renewing their contract as renters as the previous one has expired.

G.I.G. - have requested to use the Sanctuary for \$17/ hour.

It was noted that Women in Harmony use the sanctuary to practice for \$17/ hour.

Randolph and Eden will follow up with G.I.G. regarding Rental Rates.

- f) Property - report submitted by Gloria . Issues ongoing.

Connie noted that when the Sunday School class picked up garbage on Earth Day they found needles, clothing, and condoms on the north lawn. She suggested that the lawn be checked prior to any outdoor events. Connie will obtain a Sharpie Collection bottle. She also noted that a brick covered by clothing was found near the Diabetes Clothing donation box.

**Motion 5:** Moved by Miranda, Connie seconded that Eden contact Diabetes Canada to have the bin removed a.s.a.p. Carried.

**Motion 6:** Moved by Miranda, seconded by Darlynnne to go ahead with the PowerVac quote to have furnace ducts cleaned at the cost of \$1165. Carried.

It was noted that the PowerVac quote was dated June 13, 2023 and questions arose if it would still be the same price a year later. If there are changes members will be contacted by email for further review.

**Motion 7:** Moved by Reg and seconded by Darlynnne to pay the EcoFitt Lighting bill from the Church Property Projects expense line (#9910). Carried.

Rationale - this is a "project" and not a "repair". Reg will communicate with Eden.

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- g) Trustee Report - City taxes are paid. New assessment has been received. Insurance has been paid.
- h) Pride March - Gloria reported that Elaine Madill said the Trinity table has been staffed but that people are needed to support the march on Saturday June 15.

8) Additions to Agenda

- a) Directory - Darlyne reported she is near ready to submit to the company and will by the end of June. She noted that 15 photos of congregants had been taken by her and will be a cost of \$15 per photo. It was noted that Pastoral Care's budget is \$110 and there was no budget for directory as there was to be no cost as it is covered by the company and their revenues from photos purchased by congregants.

- b) Rental Policy - discussed earlier under BA report

Communion cups and wafers had been found in garbage. Concern over Trinity supply being used.

It was also noted that items such as cookies and plastic from drink boxes had been found in the sanctuary.

Concern over food and beverages being taken into the sanctuary.

It was also noted that an Emergency door had not been closed properly and should only be used during an Emergency.

It was felt that there is a need to update what Renters are getting for information from our Policy when signing Rental agreements. Gloria will follow up with Eden.

Items c) Pulpit and d) Outdoor service discussed under Worship report

- e) United Church Centennial Committee - table until September meeting.
- f) AED training - Alan will do in the fall. Suggestion that CPR could also be considered.
- g) September Fundraising Supper - date being considered is September 25 as caretaker Jim is away the week of the 18th. No convenor to date. Work is ongoing.  
Discussion over type of meat beef or pork.
- h) Organizational Structure - ongoing
- i) Policy Manual - ongoing

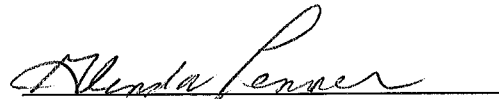
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Due to the number of ongoing agenda items it was decided to hold the next meeting  
**August 13 at 8:30 am. Bring your own breakfast.**

10) Covenant of Leadership and Closing Prayer - recited.

Adjourned at 9:08

  
Chairperson - Gloria McMillan

  
Recording Secretary - Glenda Penner