

Trinity United Church Official Board Minutes – September 11, 2024

At Trinity United Church our Vision is to Grow in Faith, Fellowship and Service Through Christ Jesus. We believe that all people are children of God, and we embrace the fullness of our diversity in ability, age, ethnicity, gender, gender identity, race, sexual orientation, social economic status, or any other human division as we unite in worship and full participation in all aspects of our ministry. As a congregation we are all committed to surroundings that reflect safety and support in respect of social justice and human rights.

Present: Randolph Smyth, Joy Bowman, Darlyne Smith, Miranda Edwards, Faye McLoughlin, Rev. Doug Neufeld, Gloria McMillan (Chairperson), Glenda Penner (Recording Secretary)

Regrets - Alan Silvius, Denise Weir, Reg Atkinson

1) Meeting called to Order at 7:07 by Gloria.

2) All members recited the Covenant of Leadership and Prayer.

3) Approval of Agenda

MOTION 1: Moved by Randolph, seconded by Faye to accept the Agenda as circulated. Carried.

4) Approval of Minutes of August 13, 2024

MOTION 2: Moved by Joy, seconded by Darlyne to approve the Minutes of August 13, 2024 as circulated. Carried.

5) Correspondence - none

6) Finance Report - reports submitted.

Reg recommends the Board pick one or two additional members that we could set up to have access to the Trinity CRA account for GST and tax purposes. Currently only Reg can access the Trinity CRA account. After discussion it was decided this could be an extension of the signing authority responsibility. It was decided to have one other person designated at this time. Darlyne volunteered to have her name stand and will arrange with Reg a time to set up the CRA access.

MOTION 3: Moved by Joy, seconded by Darlyne to accept Reg's financial report as circulated. Carried.

Obtaining an Interac Machine was discussed. Information filed on the One Drive 2406 (INKAS / Elavon Interac Debit/Credit Machine) It was determined to be too costly for our usage.

7) Minister's Report - submitted. Rev. Doug confirmed he would be doing a Presentation of his Sabbatical with 55 plus Group on Wednesday October 2 .

Messy Church - Miranda asked if this would be continuing.

Rev. Doug hopes to do an evening in late October and do a better job of getting the word out and reassess after the October date.

Board Meeting September 11, 2024 - continued

7) Minister's Report - continued

ZOOM License - Rev. Doug no longer has access to the account.

Action: Rev. Doug will gather more information regarding ZOOM and TEAMS for presentation at the October Board Meeting.

Forrest Invoice for September - still outstanding.

Action - Gloria, Reg, Miranda and Rev. Doug will work on this.

8) Committee Reports:

- a) BA - Randolph reported that the Family Advocacy Network group has inquired about renting space to meet one evening per week starting the end of September/October if possible. Ongoing discussions.
GIG renters - ongoing concerns.

Numerous rental concerns were discussed including who/or what committee has the responsibility over any Renters of Trinity.

Action: Gloria will arrange a meeting with GIG and COP along with Randolph (BA), and Rev. Doug.

- b) CE - Lois had reported that to date no volunteers have come forward to assist with 2 additional Sundays per month for Sunday School.

Change Table Men's Washroom request - it was felt that this was not a priority and would have limited usage. There currently is a wall mounted change table in the Women's washroom and could be used when needed.

- c) E&D - no report
- d) M & P - Miranda reported that cleaners would be needed next week for Jim's holidays. Glenda and Gloria volunteered to assist along with Mary Wardle and Dallas Green.
- e) Outreach - Faye reported donations for September will be going to Helping Hands.
- f) Pastoral Care - Darlynn report submitted.

MOTION 4: Moved by Darlynn, seconded by Faye to accept report as circulated. Carried.

- g) Property - report submitted by Gloria.
Cooler in kitchen - fan running continuously but at temperature. Darlynn will call for service.

Parking Lot - recommended re-grading of lot near garage to run water that pools and run it north of building. Discussion needs to be held with Bethel Brandon to inform them of the plan.

Board Meeting September 11, 2024 - continued

Property - continued

Sewer System Pump failure Warning - Jim (Caretaker) reviewed how the system works with Board Members prior to the Board Meeting. The need for a type of moisture detector on the kitchen floor drain was discussed. Jim requested access to the camera view that is currently in the kitchen. It was felt that a system with WiFi connection to alert persons when pump fails should be researched to replace the current system that relies on someone noticing the flashing red light outside on the North side of the church when the pump fails in order to avoid any sewer backups in the future.

Action : Joy will research systems and refer information to Gloria for further discussion at the October meeting.

- h) Prairie to Pine - Doug reported he is the Co-Chair Elect. He is also the Pastoral Charge Supervisor for Elkhorn.
- i) UCW - No report
- j) Worship - report submitted by Alan.

MOTION 5: Moved by Miranda, seconded by Joy to accept all Committee Reports. Carried.

9) Additions to Agenda

- a) Beef Supper - Sept 25. Ticket sales have started. Posters and media advertising has been done.
- b) Rental Policy Issues - AV Equipment & Food & Drink in Sanctuary, Insurance. - discussed earlier item 8 a) BA . Ongoing. Meeting to be set up with Renters.
- c) Organizational Structure - Members to review and note revisions for the October meeting. (see One Drive 2409)
- d) Policy Manual - Members to review and note revisions for the October meeting. (see One Drive 2409)

Both Organizational Structure and Policy Manual are to be finalized at the October meeting for presentation in November at the Congregational meeting.

- e) Newsletter - tabled until October
- f) Budget planning - All Committees to submit Draft Budgets to the Treasurer **by October 21** in preparation for the November meeting. Committees may need to look at previous years expenses for September - December to make projections for 2025. Anyone needing assistance can contact Gloria.
- g) Nominating - need for Chair, Vice Chair, CE and Property Convenors. All Executive members must be Members of Trinity. Any one who has suggestions for

Board Meeting September 11, 2024 - continued

any position is to contact Miranda who will discuss further with the individuals.

h) November Meeting Dates:

November 5 - Budget Meeting

November 12 - Board Meeting

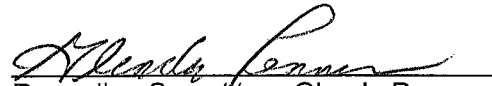
November 24 - Congregational Meeting.

October Board Meeting will be October 8 at 7 pm. Agenda priority will be to review and finalize Organizational Structure and Policy Manuals.

10) Covenant of Leadership and Closing Prayer were recited.

Meeting adjourned at 9:25 pm


Chairperson - Gloria McMillan


Recording Secretary - Glenda Penner