

Trinity United Church Official Board Minutes – December 9, 2025

At Trinity United Church our Vision is to Grow in Faith, Fellowship and Service Through Christ Jesus. We believe that all people are children of God, and we embrace the fullness of our diversity in ability, age, ethnicity, gender, gender identity, race, sexual orientation, social economic status, or any other human division as we unite in worship and full participation in all aspects of our ministry. As a congregation we are all committed to surroundings that reflect safety and support in respect of social justice and human rights.

Present: Faye McLoughlin, Alan Silvius, Donna Neufeld, Rev. Doug Neufeld, Gloria McMillan (Chairperson), Glenda Penner (Recording Secretary)

TEAMS - Miranda Edwards, Darlynn Smith, Denise Weir, Randolph Smyth

Regrets: Mary Wardle, Pat Bowslaugh

1) Welcome by Gloria at 7:09 pm. Due to the snowy weather several Board members chose to join online with Teams.

2) Covenant of Leadership and Prayer by all.

3) Approval of Agenda

Motion 1: Moved by Alan, seconded by Donna to accept the agenda as circulated. Carried.

4) Approval of Minutes of November 11, 2025

Motion 2: Moved by Darlynn, seconded by Alan to approve the minutes of November 11, 2025 as circulated. Carried.

5) Correspondence - Gloria read a request from Lois Riley to use the kitchen for a few hours in July, 2026 for cooking meat for a family reunion and use of the cooler.

Motion 3: Moved by Alan, seconded by Donna to allow Lois Riley to rent the kitchen on July 10 and 11, 2026 for a total fee of \$50. Carried.

6) Finance Report - Mary submitted a report on OneDrive. GIC of \$20, 000 maturing on December 23, 2025. Discussion regarding reinvesting.

Motion 4: Moved by Alan, seconded by Randolph to reinvest the maturing GIC on December 23, 2025 of \$20, 000 and add an additional \$30, 000 for investment into a GIC for 90 days. Carried.

Motion 5: Moved by Mary W., seconded by Alan to accept the Financial Reports as circulated. Carried.

Minutes December 9, 2025 Board - continued

7) Minister's Report - submitted on OneDrive. Rev. Doug noted a correction to his report regarding the song books, "Then Let Us Sing". They are not available for ordering until the new year. Eden has the information regarding ordering.

Discussion regarding the Credit Card that is in Rev. Doug's name. The decision was to leave it with the Board Chair, Glenda Penner and to apply for a new one at some point.

Outside Cameras - decision to transfer the outside camera reporting to Gloria and Johnny prior to Rev. Doug's departure.

8) Committee Reports

E & D - OneDrive. Denise reported several grants for their May event have been secured to assist with expenses. Planning is ongoing.

BA - Randolph reported that Frances McKague had interest in joining BA.

Motion 6: Moved by Randolph, seconded by Faye to add Frances McKague to the BA Committee. Carried.

Tai Chi - have requested to store their outdoor sign at the church. The decision to allow the group to store its sign at the church for a fee of \$15 per month, consistent with storage Policy.

Randolph noted that all rental fees and policies need to be reviewed and suggested they be increased. Further review and discussion. It was noted that the first group for renewal is in April but that we allow time to notify all renters of increases.

COP - had requested via email on Nov 7 to use the lower hall for an event on November 15. The email had been missed by the office. The event was held without approval. The event was requested for between 3pm - 5 pm however lasted until 8:30, the lower level was not left in satisfactory condition and additional cleanup was necessary. Randolph has corresponded with COP telling them they are not to assume that they can use additional space without prior approval. An apology regarding the missed email had been sent.

Motion 7: Moved by Donna, seconded by Miranda to charge COP a fee of \$220 plus \$60 for a caretaker for the COP event held on November 15, 2025. Carried.

Randolph will follow up with Eden and ask that she attach the appropriate portion of the Rental Policy (B-2) to the invoice. Randolph will also communicate to COP that use of Trinity outside of their rental agreement without prior approval will be cause for termination of their agreement.

COP request has been received to host a New Year's Eve Service from 9 pm to 12:30 am using the Sanctuary.

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Motion 8: Moved by Darlynnne, seconded by Alan to rent the Sanctuary and use of audiovisual equipment to COP on December 31, 2025 from 9 pm to 12:30 am for an end of year Service at \$177 for the three hours. Carried.

It was noted that COP be reminded in writing that No Food or Beverages are allowed in the Sanctuary.

Randolph will follow up with Eden and COP on these matters.

CE - Faye reported they are recycling ideas from Seasons of the Spirits curriculum.

M & P - Report on OneDrive. Miranda reported she had requested that Eden consider working Wednesday or Friday if she misses her regular day due to inclement weather or illness. Staff recognition will be held on December 21.

Outreach - Report on OneDrive. Faye reported Christmas |Cheer was going well with a few shortages of grocery items. Delivery Dates will be Dec 17 and 18.

Faye agreed that Outreach will take on the donations of items for Bear Clan in the new year.

Pastoral Care - Darlynnne's report on OneDrive.

Motion 9: Moved by Darlynnne, seconded by Faye to approve the Pastoral Care report as circulated.

Worship - Alan's report on OneDrive. Dec 28 Rev Doug's end of Covenant Service will be followed by a Potluck lunch. Invitation has been extended to Forrest to join Trinity as there will only be one service.

Alan noted that the minimum pulpit supply rate for 2026 is \$261 plus mileage. Forrest will pay Trinity Congregants pulpit supply rate plus mileage for each service at Forrest. He asked for a decision on what Trinity was willing to pay and felt that we should be matching Forrest. Discussion.

Alan to clarify with Forrest that all pulpit supply, including Congregants receives the rate of \$261 plus mileage. For further discussion.

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UCW - Faye's report on OneDrive. It was noted that the Policy manual (B-2) needs to be updated to reflect the increase in the charge for funeral lunches from \$8 to \$10 effective December 2, 2025. Glenda will discuss further with Eden.

Prairie to Pine - Donna reported YAAY will be held in Feb 2026. M&P committee training will be held in January. Miranda will notify Brenda Empey of this training and any others wishing a refresher.

Faye Wilcox will be the new Prairie to Pine Representative and will need to sign up for their Newsletter on the website in order to know when events and meetings are happening. Miranda will follow up with Faye W. and she will be added to Trinity Board meetings for January.

Sacrament of Elders - information has been forwarded to P to P.. Doug will forward P to P contact information to Faye McLoughlin in order that she will be notified of the January training.

Motion 10: Moved by Miranda, seconded by Faye to accept all committee reports.

9) Additions to the Agenda

a) GIC Reinvestment - discussed under Financial Report.

b) Rental Rate increases & storage - discuss in January.

c) Flooring Quotes - three quotes for replacing the bathroom flooring are on the OneDrive. (two from Home Hardware and one from Red Kayak) Gloria will look at further options including a Commercial grade. Further quotes will be reviewed at the January meeting.

d) IT Manager - Miranda and Gloria will work on this further and make contact with the Brandon Company that offers a similar type service.

e) Joy Bowman presentation - no report received and Pat B. absent from meeting. Discuss in January.

Donna Neufeld suggested we explore the possibility of having Prairie Blend do a concert at some point.

f) Trinity Future 5 - 10 years outlook. Board members asked to consider prior to the next Board meeting and write down some thoughts. Further discussion in the new year.

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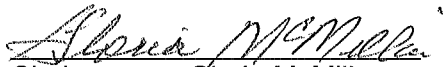
g) Gloria extended a sincere thank you to Rev. Doug for his support over the past 9 ½ years and extended well wishes to Rev. Doug, Donna & family on Doug's new call to Niagara Falls Ontario in the New Year.

Miranda expressed heartfelt thanks to Gloria for her dedication as Chairperson and to the numerous Property issues for the past years.

10) Covenant of Leadership and Closing Prayer - all

Meeting adjourned at 9:19 pm

Next Board Meeting - tentatively January 13, 2026 at 7 pm as we await the appointment of a Prairie to Pine Liaison.


Chairperson - Gloria McMillan


Recording Secretary - Glenda Penner

